

The McMinn County Board of Commissioners met in Regular Session on March 19, 2012, at 7:30 pm, in the Blue Room of the McMinn County Courthouse.

1. CALL TO ORDER

The meeting was called to order by Chairman David Crews.

2. INVOCATION

The Invocation was given by Commissioner Tim King.

3. PLEDGE TO THE FLAG

The Pledge to the Flag was led by Commissioner Dale Holbrook.

4. ROLL CALL

Roll Call was taken by Evonne Hoback, McMinn County Clerk, as recorded:

Scott Curtis – Present
Dale Holbrook – Present
Tim King – Present
Roger Masingale – Present
Gary Mason – Present
J. W. McPhail – Present
Bob Powers – Present
Tad Simpson – Present
Charles Slack – Absent
Chairman David Crews – Present

5. APPROVAL OF MINUTES

Copies of the Minutes of the Regular Session on February 20, 2012 were provided to the McMinn County Commissioners.

MOTION made by Commissioner Holbrook, and seconded by Commissioner King, to approve the Minutes of February 20, 2012.

Motion carried by voice vote.

6. APPROVAL OF BIDS AND PURCHASES

A. A Resolution to Approve and Award the Bid of Two Diesel Tractors with Cab.

Mr. Luallen presented the following resolution to approve and award the bid of two diesel tractors with cab and Mr. Luallen explained that these would be ordered this fiscal year but not received until next fiscal year and would be obligating next fiscal year's money.

RESOLUTION NO. 12-025

A RESOLUTION TO APPROVE AND AWARD THE BID OF
TWO DIESEL TRACTORS WITH CAB

WHEREAS, in order to properly perform the essential operations of county government, goods and services must often be let for bid; and

WHEREAS, the Highway Department has requested the purchase of two diesel tractors with cabs in the amount of \$64,798.00 in order to properly carry out the functions of the department; and

WHEREAS, McMinn County has followed the proper procedures in securing the bids; and

WHEREAS, Randall Moss, McMinn County Highway Commissioner has recommended the bid be awarded to the low bidder meeting specifications, Dickson County Equipment Co., Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 19th DAY OF MARCH, 2012, that this Commission does hereby approve awarding the bid of two diesel tractors with cabs in the amount \$ 64,798.00 to Dickson County Equipment Co., Inc.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

MOTION made by Commissioner Powers, and seconded by Commissioner Mason, to approve this resolution.

In response to a question from Commissioner Simpson, Mr. Luallen said that the low bidder did not meet bid specifications and the recommendation was to award to the low bidder meeting specifications. Commissioner Simpson also asked if the bid was written around specific brand names of equipment and Roy Glass of the Highway Department said that the Highway Department does not do that.

B. A Resolution to Approve and Award the Annual In-Place Asphalt Bid.

Mr. Luallen presented the following resolution to approve and award the annual in-place asphalt bid, along with the bid summary sheet and a letter of recommendation from the Highway Commissioner.

RESOLUTION NO. 12-026

A RESOLUTION TO APPROVE AND AWARD THE
ANNUAL IN-PLACE ASPHALT BID

WHEREAS, in order to properly perform the essential operations of county government, goods and services must often be let for bid; and

WHEREAS, the McMinn County Highway Department requests the purchase of In-Place Asphalt from the low bidder of each grade meeting specifications plus the haul charged to the center of the job for the period of April 1, 2012 through November 30, 2012, in order to properly carry out the functions of the department; and

(Cont'd)

Resolution No. 12-026 (Cont'd)

WHEREAS, McMinn County has followed the proper procedures in securing the bids; and

WHEREAS, Randall Moss, McMinn County Highway Commissioner, has recommended the bid be awarded to the low and only bidder, APAC-Atlantic, Inc. of Knoxville, TN, meeting specifications considering haul charges and severance tax per ton.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 19th DAY OF MARCH, 2012, that this Commission does hereby approve the recommendation of the Highway Commissioner.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

MOTION made by Commissioner Curtis, and seconded by Commissioner McPhail, to approve this resolution.

In response to a question from Chairman Crews, Mr. Roy Glass of the Highway Department said that prices are still up – close to \$80.00 per ton.

Motion carried by voice vote.

C. A Resolution to Approve and Award Annual Bid for Installation of New or Used Guardrail.

Mr. Luallen presented the following resolution to approve and award the annual bid for installation of new or used guardrail, along with the bid summary sheet and a letter of recommendation from the Highway Commissioner.

RESOLUTION NO. 12-027

A RESOLUTION TO APPROVE AND AWARD ANNUAL BID FOR INSTALLATION OF NEW OR USED GUARDRAIL

WHEREAS, in order to properly perform the essential operations of county government, goods and services must often be let for bid; and

WHEREAS, Randall Moss, the McMinn County Highway Commissioner requests to bid installation of new or used guardrail for period of April 1, 2012 through March 31, 2013, in order to properly carry out the functions of each department; and

WHEREAS, McMinn County has followed the proper procedures in securing the bids; and

WHEREAS, Randall Moss, Commissioner of Highways has recommended the bid be awarded to the lowest bid per item based on availability at the time or order.

(Cont'd)

Resolution No. 12-027 (Cont'd)

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 19th DAY OF MARCH, 2012, that this Commission does hereby approve the recommendation of the Highway Commissioner.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

MOTION made by Commissioner McPhail, and seconded by Commissioner Masingale, to approve this resolution.

Motion carried by voice vote.

D. A Resolution to Approve and Award the Annual Micro-Paving Bid for State Aid Roads.

Mr. Luallen presented the following resolution to approve and award the annual micro-paving bid for State Aid Roads, along with a letter of recommendation from the Highway Commissioner and the bid summary sheet.

RESOLUTION NO. 12-028

A RESOLUTION TO APPROVE AND AWARD THE
ANNUAL MICRO-PAVING BID FOR STATE AID ROADS

WHEREAS, in order to properly perform the essential operations of county government, goods and services must often be let for bid; and

WHEREAS, McMinn County has followed the proper procedures in securing the bids; and

WHEREAS, Randall Moss, McMinn County Highway Commissioner has recommended the bid be awarded to the low bidder, Hudson Construction Company of Chattanooga, TN, for the bid period of April 1, 2012 through September 30, 2012.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 19TH DAY OF MARCH 2012, that this Commission does hereby approve the recommendation of the Highway Commissioner.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

Motion made by Commissioner Mason, and seconded by Commissioner Powers, to approve this resolution.

Motion carried by voice vote.

E. A Resolution to Approve and Award the Annual Micro-Paving Bid for Various County Roads.

Mr. Luallen presented the following resolution to approve and award the annual micro-paving bid for various county roads, along with the bid summary sheet and a letter of recommendation from the Highway Commissioner.

RESOLUTION NO. 12-029

A RESOLUTION TO APPROVE AND AWARD THE
ANNUAL MICRO-PAVING BID FOR VARIOUS COUNTY ROADS

WHEREAS, in order to properly perform the essential operations of county government, goods and services must often be let for bid; and

WHEREAS, McMinn County has followed the proper procedures in securing the bids; and

WHEREAS, Randall Moss, McMinn County Highway Commissioner has recommended the bid be awarded to the low bidder, Strawser Construction of Columbus, OH, for the bid period of April 1, 2012 through September 30, 2012.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 19TH DAY OF MARCH 2012, that this Commission does hereby approve the recommendation of the Highway Commissioner.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

MOTION made by Commissioner Holbrook, and seconded by Commissioner Powers, to approve this resolution.

Motion carried by voice vote.

F. A Resolution to Approve and Award the Semi-Annual Bid of Motor Oil.

Mr. Luallen presented the following resolution to approve and award the semi-annual bid of motor oil, along with the bid summary sheet and letters of recommendation from each department.

RESOLUTION NO. 12-030

A RESOLUTION TO APPROVE AND AWARD THE
SEMI-ANNUAL BID OF MOTOR OIL

WHEREAS, in order to properly perform the essential operations of county government, goods and services must often be let for bid; and

WHEREAS, the McMinn County Purchasing Department requests the purchase of Motor Oil, fluids and grease for April 1, 2012 through September 30, 2012, in order to properly carry out the functions of each department; and

WHEREAS, McMinn County has followed the proper procedures in securing the bids; and

WHEREAS, the Department Heads from the departments involved, recommends the bid be awarded to the low bidder per item meeting specifications as indicated on letters of recommendation.

(Cont'd)

Resolution No. 12-030 (Cont'd)

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 19th DAY OF MARCH 2012, that this Commission does hereby approve the recommendation of the McMinn County Supervisors and Department Heads.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

MOTION made by Commissioner McPhail, and seconded by Commissioner Masingale, to approve this resolution.

Motion carried by voice vote.

G. A Resolution to Purchase a 2012 Ford F-250 for Litter Collection from State Contract.

Mr. Luallen presented the following resolution to purchase a 2012 Ford F-250 for litter collection from State contract, along with the bid summary sheet and a letter of recommendation from the County Mayor. Mr. Luallen also corrected an amount in the resolution which is reflected in the following.

Resolution No. 12-031

A RESOLUTION TO PURCHASE A 2012 FORD F-250 FOR LITTER COLLECTION FROM TED RUSSELL FORD

WHEREAS, McMinn County wishes to purchase a 2012 Ford F-250 Crew Cab 4x4 to assist in the hauling and collection of roadside litter; and

WHEREAS, McMinn County has a litter collection program that consists of a litter officer and inmate work picking up roadside garbage on a nearly daily basis; and

WHEREAS, this program requires the use of a dependable vehicle capable of traveling thousands of miles of county roads each year and hauling litter to the McMinn County Landfill; and

WHEREAS, the previous litter patrol truck was totaled in an accident in which McMinn County was not found at fault and received \$6,318.00 as settlement; and

WHEREAS, the Tennessee Department of Transportation Litter Grant program will also provide \$4,999.99 to be used for the purchase of a litter truck; and

WHEREAS, the remaining \$11,812 will be taken from Other Capital Projects Fund 189-91190-791 Impact Issues; and

WHEREAS, the vehicle is to be purchased from the Ted Russell Ford for \$23,130.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 19th DAY OF MARCH 2012 that this Commission does hereby approve the purchase of a F-250 Crew Cab 4X4 for Litter Crew use and other general uses for which it may be deemed suitable.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

MOTION made by Commissioner Holbrook, and seconded by Commissioner Masingale, to approve this resolution.

In response to a question from Commissioner Curtis, Mr. Luallen said the bid specs were for a new truck.

Motion carried by voice vote.

H. A Resolution to Approve the Appropriation of Funds to Nonprofit Organization – Women at the Well.

Mr. Luallen presented the following resolution to approve the appropriation of funds to nonprofit organization – Women at the Well, along with a copy of Sheriff Guy’s requisition that the funds be appropriated out of the drug fund.

RESOLUTION NO. 12-032

A RESOLUTION TO APPROVE THE APPROPRIATION OF FUNDS TO NONPROFIT ORGANIZATION –
WOMEN AT THE WELL

WHEREAS, McMinn County appropriates funds to aid nonprofit organizations; and

WHEREAS, McMinn County Sheriff Joe Guy has requested to make a contribution from the drug fund in the amount of \$300.00 to Women at the Well to assist in their program to help women with life controlling issues; and

WHEREAS, in accordance with T.C.A. 5-9-109 it is necessary to advertise the intent to appropriate funds to nonprofit, organizations.

NOW BE IT THEREFORE RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION ON THIS THE 19th DAY OF MARCH, 2012, that the advertisement and payment of \$300.00 be approved to Women at the Well.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

MOTION made by Commissioner Masingale, and seconded by Commissioner Mason, to approve this resolution.

Motion carried by voice vote.

7. REVIEW AND APPROVAL OF CONTRACTS

A. A Resolution to Approve an Amendment of the Contract Between McMinn County and the State of Tennessee Regarding Mental Health Treatment Services for Misdemeanor Criminal Defendants.

Mr. Luallen presented the following resolution to approve an amendment of the contract between McMinn County and the State of Tennessee regarding mental health treatment services for misdemeanor criminal defendants. Mr. Luallen reminded the Commissioners that last year was the first year we were required to pay for these services and explained that entering into the contract means lower rates.

RESOLUTION NO. 12-033

A RESOLUTION TO APPROVE AN AMENDMENT OF THE CONTRACT BETWEEN MCMINN COUNTY AND THE STATE OF TENNESSEE REGARDING MENTAL HEALTH TREATMENT SERVICES FOR MISDEMEANOR CRIMINAL DEFENDANTS

WHEREAS, McMinn County is currently in a non-exclusive contractual agreement between the Department of Mental Health which allows for reduced billing rates for counties; and

WHEREAS, McMinn County wishes to amend this current contract by extending the date to end June 30, 2013.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 19th DAY OF MARCH 2012, that this contract amendment with the DMH for mental health and treatment for misdemeanor criminal defendants is approved, and FURTHER approves the County Mayor to execute all necessary documentation regarding said contract.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

MOTION made by Commissioner Powers, and seconded by Commissioner McPhail, to approve this resolution.

Motion carried by voice vote.

B. A Resolution to Approve the Land Lease Between McMinn County and the Swift Museum Foundation, Inc.

Mr. Gentry presented and reviewed the following resolution to approve the land lease between McMinn County and the Swift Museum Foundation, Inc. Mr. Gentry said that this was addressed by the Airport Committee earlier this evening and they recommended approval. Mr. Gentry also explained that since we receive federal funds, we do have to charge a land lease rate, but since they are nonprofit museum, it will be refunded through tourism funds. However, if they cease to be nonprofit, this would go back to a commercial rate.

RESOLUTION NO. 12-034

A RESOLUTION TO APPROVE THE LAND LEASE BETWEEN MCMINN COUNTY AND THE SWIFT MUSEUM FOUNDATION, INC

WHEREAS, for over twenty-five years, McMinn County and the Swift Museum Foundation, Inc., have enjoyed a harmonious relationship with the Swift Museum's location at the McMinn County Airport; and

WHEREAS, McMinn County is proud to be called home to the Swift Museum Foundation and enjoys the economic and cultural benefits of same; and

WHEREAS, the McMinn County Commission granted authority to the County Mayor to execute a land lease with Swift Museum Foundation on September 21, 2009; and

WHEREAS, due to changes on the Swift Museum board of directors, the lease was not executed by Swift Museum Foundation; and

WHEREAS, the property to be leased is up to a 17, 250 square feet parcel of property on the west-side of the newly constructed apron and taxiway; and

(Cont'd)

Resolution No. 12-034 (Cont'd)

WHEREAS, this 30-year lease will allow for the continued operation of the Swift Museum Foundation in McMinn County in accordance with the terms of this lease, and upon termination of said lease, all buildings and improvements on the above described property shall revert to the ownership of McMinn County; and

NOW, THEREFOR, BE IT RESOLVED BY THE MCMINN COUNTY BOARD OF COMMISSIONERS MEETING IN REGULAR SESSION THIS THE 19TH DAY OF MARCH 2012, that this Commission does hereby approve the land lease between McMinn County and the Swift Museum Foundation, Inc., and FURTHER authorizes the County Mayor to execute said agreement to fulfill the intent of this resolution.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

MOTION made by Commissioner Powers, and seconded by Commissioner Mason, to approve this resolution.

Motion carried by voice vote.

8. APPROVAL OF BUDGET AMENDMENTS

Mr. Luallen presented twelve budget amendments in four different funds, a copy of which was provided to each commissioner.

Fund: Road and Bridge Fund # 131

Date: March 19, 2012

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
Reserve	Unassigned Fund Balance	39000	147,136.00	
Capital Outlay	Highway Construction	68000-713		147,136.00

EXPLANATION: To budget expenditures for microsurfacing County Road 750 to coincide with State of Tennessee safety markings in this fiscal year.

Mr. Luallen also reviewed a memorandum from the Highway Commissioner explaining this budget amendment and a copy of this memorandum was provided to the Commissioners.

MOTION made by Commissioner Mason, and seconded by Commissioner Masingale, to approve this budget amendment.

Motion carried by roll call vote, as recorded:

Scott Curtis – Aye
Dale Holbrook – Aye
Tim King – Aye
Roger Masingale – Aye
Gary Mason – Aye
J. W. McPhail – Aye
Bob Powers – Aye
Tad Simpson – Aye
Charles Slack – Absent
Chairman David Crews – Aye

Fund: General Purpose School # 141, E.C.E. Pre-K

Date: December 8, 2011

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
Revenue	Early Childhood Education	46515		4,717.88
Pre-School	Teachers	73400-116	10,424.00	
“	Educational Assistants	73400-163	19,741.00	
“	Social Security	73400-201	811.00	
“	State Retirement	73400-204	738.00	
“	Life Insurance	73400-206	108.00	
“	Medical Insurance	73400-207	4,685.00	
“	Unemployment Compensation	73400-210	29.00	
“	Employer Medicare	73400-212	189.00	
“	Other Fringe Benefits	73400-299	20.00	
“	Travel	73400-355		10,000.00
“	Other Contracts & Services	73400-399		5,200.00
“	Instructional Supplies	73400-429	4,050.88	
“	Other Charges	73400-599	4,122.00	
“	Other Equipment	73400-790		25,000.00

EXPLANATION: To change Pre-K budget from estimated to actual for Fiscal Year 2011 – 2012. School Board approval: 3/7/2012

MOTION made by Commissioner Holbrook, and seconded by Commissioner Powers, to approve this budget amendment.

Motion carried by roll call vote, as recorded:

- Scott Curtis – Aye
- Dale Holbrook – Aye
- Tim King – Aye
- Roger Masingale – Aye
- Gary Mason – Aye
- J. W. McPhail – Aye
- Bob Powers – Aye
- Tad Simpson – Aye
- Charles Slack – Absent
- Chairman David Crews – Aye

Fund: Federal Projects, # 142, Title I – A, # 102, 12.01

Date: January 23, 2012

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
Revenue		47141	122,808.00	
Regular Instructional Program	Teachers	71100-116	447,425.00	
“	Teachers	71100-116-CALH		31,650.00
“	Teachers	71100-116-EGWD		37,276.00
“	Teachers	71100-116-EKBA		27,248.00
“	Teachers	71100-116-MTVW		74,552.00
“	Teachers	71100-116-NITA		64,504.00
“	Teachers	71100-116-RCVL		69,632.00
“	Teachers	71100-116-RGCK		39,882.00
“	Educational Assistants	71100-163	182,088.00	
“	Educational Assistants	71100-163-CALH		10,520.00
“	Educational Assistants	71100-163-EGWD		31,950.00
“	Educational Assistants	71100-163-EKBA		21,244.00
“	Educational Assistants	71100-163-MTVW		10,622.00
“	Educational Assistants	71100-163-NITA		10,622.00
“	Educational Assistants	71100-163-RCVL		21,244.00
“	Educational Assistants	71100-163-RGCK		26,818.00
“	Social Security	71100-201	8,211.00	
“	State Retirement	71100-204	10,774.00	
“	Life Insurance	71100-206	756.00	
“	Medical Insurance	71100-207	52,648.00	
“	Employer Medicare	71100-212	2,126.00	
“	Other Fringe Benefits	71100-299	154.00	
“	Instructional Supplies	71100-429	89,606.00	
“	Instructional Supplies	71100-429-CALH		22,000.00
“	Instructional Supplies	71100-429-EGWD		17,172.00
“	Instructional Supplies	71100-429-EKBA		7,318.00
“	Instructional Supplies	71100-429-MTVW		9,389.00

(Cont'd)

Fund: Federal Projects, # 142, Title I – A, # 102, 12.01 (Cont'd)

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
Regular Instructional Program	Instructional Supplies	71100-429-NITA		10,000.00
“	Instructional Supplies	71100-429-RCVL		14,893.00
“	Instructional Supplies	71100-429-RGCK		7,125.00
“	Equipment	71100-722-CALH		19,446.00
“	Equipment	71100-722-EGWD		19,500.00
“	Equipment	71100-722-EKBA		26,288.00
“	Equipment	71100-722-MTVW		42,402.00
“	Equipment	71100-722-NITA		58,607.00
“	Equipment	71100-722-RCVL		30,966.00
“	Equipment	71100-722-RGCK		18,500.00
Other Student Support	Evaluation & Testing	72130-322		7,850.00
“	Other Charges	72130-599	11,304.00	
“	Other Charges	72130-599-CALH		1,530.00
“	Other Charges	72130-599-EGWD		2,375.00
“	Other Charges	72130-599-EKBA		1,438.00
“	Other Charges	72130-599-MTVW		2,444.00
“	Other Charges	72130-599-NITA		2,455.00
“	Other Charges	72130-599-RCVL		2,432.00
“	Other Charges	72130-599-RGCK		2,500.00
Support Services	Travel	72210-355-CALH		5,000.00
“	Travel	72210-355-EGWD		8,000.00
“	Travel	72210-355-EKBA		1,495.00
“	Travel	72210-355-MTVW		3,750.00
“	Travel	72210-355-NITA		3,812.00
“	Travel	72210-355-RCVL		2,000.00
“	Travel	72210-355-RGCK		3,000.00

(Cont'd)

Fund: Federal Projects, # 142, Title I – A, # 102, 12.01 (Cont'd)

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
Support Services	Staff Development	72210-524	6,154.00	
“	Staff Development	72210-524-CALH		5,000.00
“	Staff Development	72210-524-EGWD		8,000.00
“	Staff Development	72210-524-EKBA		1,494.00
“	Staff Development	72210-524-MTVW		3,750.00
“	Staff Development	72210-524-NITA		3,812.00
“	Staff Development	72210-524-RCVL		2,000.00
“	Staff Development	72210-524-RGCK		3,000.00
Transportation	Other Contracted Services	72710-399		60,000.00
Other Uses	Transfers to Other Funds	99100-590		15,547.00

EXPLANATION: To adjust estimated budget to actual budget for Title 1-A, # 102, FY 11 – 12. School Board approval: 3/7/2012.

Fund: Federal Projects # 142 – Title I – A, # 101, 11.21

Date: January 23, 2012

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
Revenue		47141	55.00	
Regular Instructional Program	Teachers	71100-116	126,608.00	
“	Teachers	71100-116-CALH		10,550.00
“	Teachers	71100-116-EGWD		12,425.00
“	Teachers	71100-116-EKBA		9,083.00
“	Teachers	71100-116-MTVW		24,850.00
“	Teachers	71100-116-NITA		23,901.00
“	Teachers	71100-116-RCVL		23,211.00
“	Teachers	71100-116-RGCK		13,294.00
“	Educational Assistants	71100-163	41,928.11	
“	Educational Assistants	71100-163-CALH		4,654.00
“	Educational Assistants	71100-163-EGWD		13,572.00
“	Educational Assistants	71100-163-EKBA		9,104.00
“	Educational Assistants	71100-163-MTVW		4,552.00

(Cont'd)

Fund: Federal Projects # 142 – Title I – A, # 101, 11.21

Date: January 23, 2012

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
Regular Instructional Program	Educational Assistants	71100-163-NITA		4,552.00
“	Educational Assistants	71100-163-RCVL		9,104.00
“	Educational Assistants	71100-163-RGCK		9,104.00
“	Social Security	71100-201	3,021.00	
“	State Retirement	71100-204	3,645.00	
“	Employer Medicare	71100-212	490.00	
“	Instructional Supplies	71100-429	2,191.00	
“	Equipment	71100-722		1,520.00
Other Student Support	Medical Insurance	72130-207		958.00
“	Other Charges	72130-599	2,652.00	
“	Other Charges	72130-599-EGWD		168.00
“	Other Charges	72130-599-MTVW		779.00
“	Other Charges	72130-599-NITA		633.00
Support Services	Other Supplies	72210-499	3,511.00	
“	Staff Development	72210-524		6,154.00
“	Staff Development	72210-524-NITA		1,878.00
Other Uses	Transfers to Other Funds	99100-590		55.00

EXPLANATION: To adjust estimated budget to actual budget for Title I-A, # 101, FY 11-12. School Board approval: 3-7-2012.

Fund: # 142 Federal Projects, Consolidated Administration, # 012

Date: February 8, 2012

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
Support Services	Supervisor	72210-105		1,118.00
“	Social Security	72210-201		55.00
“	State Retirement	72210-204		101.00
“	Medical Insurance	72210-207		4,038.00
“	Other Supplies	72210-499		3,778.00
“	Staff Development	72210-524		1,392.00
“	Other Equipment	72210-722		5,065.00

(Cont'd)

Fund: # 142 Federal Projects, Consolidated Administration, # 012 (Cont'd)

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
Other Uses	Transfers Out	99100-590	15,547.00	

EXPLANATION: To adjust estimated budget to actual budget for Consolidated Administration, # 012, FY 11-12.
 Approval date: 3-7-12.

Fund: Federal Projects, # 142, Consolidated Administration, # 011 Date: February 8, 2012

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
Support Services	Other Supplies & Materials	72210-499		172.00
Other Uses	Transfers to Other Funds	99100-590	172.00	

EXPLANATION: To adjust estimated budget to actual budget for Consolidated Administration, # 011, FY 11-12.
 School Board approval: 3-7-2012

Fund: # 142 Federal Projects, Title II-A, # 202, 12.01 Date: January 23, 2012

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
Revenue	Eisenhower Prof. Development	47189		7,837.00
Support Services	Other Salaries & Wages	72210-189	18,896.00	
“	Social Security	72210-201		2,162.00
“	State Retirement	72210-204		3,119.00
“	Life Insurance	72210-206		14.00
“	Medical Insurance	72210-207		5,419.00
“	Employer Medicare	72210-212		69.00
“	Other Fringe Benefits	72210-299		3.00
Other Uses	Transfers to Other Funds	99100-590		273.00

EXPLANATION: To adjust estimated budget to actual budget for Title II-A, # 202, FY 11 – 12.
 School Board approval: 3-7-2012.

Fund: Federal Projects # 142 – Title II-A, # 201, 11.21 Date: January 23, 2012

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
Support Services	Other Salaries & Wages	72210-189	2,064.00	
“	Social Security	71110-201		969.00
“	State Retirement	72210-204		1,443.00

(Cont'd)

Fund: Federal Projects # 142 – Title II-A, # 201, 11.21 (Cont'd)

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
Support Services	Life Insurance	72210-206		94.00
“	Medical Insurance	72210-207		6,804.00
“	Employer Medicare	72210-212		227.00
“	Other Fringe Benefits	72210-299		17.00
“	Staff Development	72210-524	7,490.00	

EXPLANATION: To change estimated budget to actual budget for Title II-A, # 201, FY 11 – 12.
 School Board approval: 3-7-2012

Fund: Federal Projects, # 142, Title II-A, # 200, 10.21 Date: January 23, 2012

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
Support Services	Other Salaries & Wages	72210-189		41,365.00
“	Travel	72210-355	1,217.00	
“	Staff Development	72210-524	40,148.00	

EXPLANATION: To change estimated budget to actual for Title II-A, FY 11 – 12, # 200.
 School Board approval: 3-7-2012

Fund: # 142, Federal Projects, First to the Top, # 582 Date: February 10, 2012

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
Revenue		47311		278,622.00
Support Services	Other Salaries & Wages	72210-189	200,108.00	
“	Certified Substitute Teachers	72210-195	18,110.00	
“	Social Security	72210-201	12,407.00	
“	Life Insurance	72210-206	432.00	
“	Medical Insurance	72210-207	31,961.00	
“	Employer Medicare	72210-212	2,902.00	
“	Other Fringe Benefits	72210-299	80.00	
“	Travel	72210-355	6,311.00	
“	Staff Development	72210-524	6,311.00	

EXPLANATION: To correct subfund for First to the Top budget from # 582 to # 581 for FY 2011-2012.
 School Board approval: 3/7/2012

Fund: # 142, Federal Projects, First to the Top, # 581

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
Revenue		47311	278,622.00	
Support Services	Other Salaries & Wages	72210-189		200,108.00
“	Social Security	72210-201		18,110.00
“	State Retirement	72210-204		12,407.00
“	Life Insurance	72210-206		432.00
“	Medical Insurance	72210-207		31,961.00
“	Employer Medicare	72210-212		2,902.00
“	Other Fringe Benefits	72210-299		80.00
“	Travel	72210-355		6,311.00
“	Staff Development	72210-524		6,311.00

EXPLANATION: To correct subfund and account codes for First to the Top budget from # 582 to # 581 for FY 2011-12.
 School Board approval: 3-7-2012.

MOTION made by Commissioner Mason, and seconded by Commissioner Simpson, to approve these budget amendments.

Motion carried by roll call vote, as recorded:

- Scott Curtis – Aye
- Dale Holbrook – Aye
- Tim King – Aye
- Roger Masingale – Aye
- Gary Mason – Aye
- J. W. McPhail – Aye
- Bob Powers – Aye
- Tad Simpson – Aye
- Charles Slack – Absent
- Chairman David Crews – Aye

Fund: Other Capital Projects # 189

Date: March 15, 2012

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
State of Tenn.	Airport Maintenance Program	46120	56,817.00	
General Administration Projects	Airport Improvements	91110-702		56,817.00

EXPLANATION: To budget revenue and expenditures related to Tennessee Department of Transportation Aeronautics grant for grounds maintenance equipment.

MOTION made by Commissioner Simpson, and seconded by Commissioner Powers, to approve this budget amendment.

Motion carried by roll call vote, as recorded:

Scott Curtis – Aye
Dale Holbrook – Aye
Tim King – Aye
Roger Masingale – Aye
Gary Mason – Aye
J. W. McPhail – Aye
Bob Powers – Aye
Tad Simpson – Aye
Charles Slack – Absent
Chairman David Crews – Aye

9. ACCEPTANCE OF FY 2010-2011 INDEPENDENT AUDITOR'S REPORT – HENDERSON, HUTCHERSON & MCCULLOUGH PLLC

Ms. Ladell McCullough with Henderson, Hutcherson & McCullough, PLLC, said that they were pleased to be invited to do the audit this last year and referred to their auditor's report which was provided to the Commissioners prior to this meeting. She said that the Auditor's opinion was a clean/unqualified opinion and she reviewed all of the items that are required to be covered with the County Commission, a summary of which was provided to the Commissioners.

MOTION made by Commissioner King, and seconded by Commissioner Simpson, to accept this audit.

Motion carried by voice vote.

10. COMMENTS FROM THE AUDIENCE

A. Comments of Mr. Dan Chesanow, a McMinn County Resident.

In response to a question from Mr. Dan Chesanow concerning the status of the flood insurance application, Mr. Gentry explained that the committee will be meeting this month to determine which office will be handling the application process. Mr. Chesanow added that his wife was helping out in the tornado cleanup, and she spoke with a man who lost his home and because his home is in the flood plain, he is not able to get a loan to rebuild. Mr. Chesanow also added that his website is up www.takebackmcminn.org.

11. RESOLUTIONS

A. A Resolution to Modify McMinn County's Payment in Lieu of Tax Program (Pilot).

Mr. Gentry presented the following resolution to modify McMinn County's Payment in Lieu of Tax Program (Pilot) and Mr. Gentry introduced Mr. Hammontree, Director of the Economic Development Authority, who explained the modifications in depth. A copy of the Changes and Additions was provided to the Commissioners.

Resolution No. 12-035

A RESOLUTION TO MODIFY McMINN COUNTY'S PAYMENT IN LIEU OF TAX PROGRAM (PILOT)

WHEREAS, McMinn County adopted a Payment In Lieu of Tax (PILOT) program in 2004 to increase employment opportunities and capital investment within the county, as well give special consideration to any resident or future company that will expand or locate within McMinn County; and

WHEREAS, McMinn County's present PILOT program was instrumental in securing E & E Manufacturing, a competitive expansion project at Johns Manville, and the reopening of Waupaca Foundry; and

(Cont'd)

Resolution No. 12-035 (Cont'd)

WHEREAS, McMinn County desires to continue the program with the attached modifications in order to improve McMinn County's position in an increasingly competitive industrial recruitment and retention market; and

WHEREAS, the modifications to the PILOT address the eligibility of projects, abatement schedule and minimum thresholds for capital investment and employment; and

WHEREAS, the Industrial Development Board of the County of McMinn is the official agent for the PILOT; and

WHEREAS, the attached modified PILOT program is hereby part of this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 19TH DAY OF MARCH 2012, that this Commission does hereby approve the attached modifications to the current PILOT program and wishes to continue this program until proven insufficient to meet the stated goals of the agreement.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

In response to a question from Commissioner Mason concerning who keeps track of employment numbers, Mr. Hammontree said that companies must file a report with the EDA, on behalf of the Bond Board, to make sure that companies are keeping their commitments.

MOTION made by Commissioner Mason, and seconded by Commissioner Simpson, to approve this resolution.

Motion carried by voice vote.

B. A Resolution to Institute Special Rates for the Disposal of Residential Cleanup Materials at the McMinn County Sanitary Landfill, effective April 16-21, 2012, and to Designate that Week as "Cleanup, Fix-up, Sparkle Week" in McMinn County.

Mr. Gentry present the following annual resolution for "Cleanup, Fix-up, Sparkle Week" which is scheduled for April 16-21, 2012.

RESOLUTION NO. 12-036

A RESOLUTION TO INSTITUTE SPECIAL RATES FOR THE DISPOSAL OF RESIDENTIAL CLEANUP MATERIALS AT THE McMINN COUNTY SANITARY LANDFILL, EFFECTIVE APRIL 16-21, 2012, AND TO DESIGNATE THAT WEEK AS "CLEANUP, FIX-UP, SPARKLE WEEK" IN McMINN COUNTY.

WHEREAS, the McMinn County Commission is authorized to set disposal rates for various materials at the McMinn County Sanitary Landfill; and

WHEREAS, this Commission wishes to charge no tipping fees for the disposal of residential cleanup materials at the McMinn County Sanitary Landfill during "Cleanup, Fix-up, Sparkle Week," as a promotion for this annual activity; and

WHEREAS, the Keep McMinn Beautiful, and other municipal and commercial entities in McMinn County wish to schedule their annual beautification promotions during the week of April 16-21, and this Commission wishes to designate that week as "Cleanup, Fix-up, Sparkle Week" in 2012; and

WHEREAS, the County Mayor and Landfill Supervisor will provide suitable public notice, supervision, and monitoring for this activity.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMISSION OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 19th DAY OF March 2012, that this Commission authorizes the disposal of residential cleanup materials at no charge at the McMinn County Sanitary Landfill during April 16-21, 2012, and formally designates that week as "Cleanup, Fix-up, Sparkle Week" in McMinn County, and calls upon all its citizens to join in this worthy observance.

BE IT FURTHER RESOLVED, that this Commission directs the County Mayor to promote, monitor, and supervise this activity in accordance with established operational and regulatory guidelines.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

MOTION made by Commissioner Powers, and seconded by Commissioner Masingale, to approve this resolution.

Motion carried by voice vote.

C. A Resolution to Pay Companies Who Supplied Rolloff Dumpsters for Tornado Storm Debris.

Mr. Gentry presented the following resolution to pay companies who supplied rolloff dumpsters for tornado storm debris after the tornado on April 27, 2011 and March 2, 2012. Mr. Gentry said that these companies did not ask to be reimbursed but he explained how helpful their work was to the county and recommended approval to cover their costs at \$90 per documented load, not to exceed a total cost of \$12,000.00.

Resolution No. 12-037

A RESOLUTION TO PAY COMPANIES WHO SUPPLIED ROLLOFF DUMPSTERS FOR TORNADO
STORM DEBRIS

WHEREAS, McMinn County was struck by a tornados on April 27, 2011 and again on March 2, 2012, which resulted in the destruction of dozens of structures; and

WHEREAS, an incredibly large amount of debris was left in the wake of these storms; and

WHEREAS, multiple McMinn County companies provided roll-off dumpsters free of charge for storm victims in McMinn County; and

WHEREAS, the placement of these roll-off containers served as temporary convenience centers that kept the McMinn County Landfill from being overwhelmed by reducing the amount of small loads being dumped as well as enabling the overall cleanup of the devastated areas; and

WHEREAS, the containers enhanced the speed of the recovery process and greatly assisted McMinn County Government; and

WHEREAS, while these companies provided this charitable service with no expectation of reimbursement, McMinn County recognizes the considerable expense incurred by these companies in manpower, fuel and lost rentals, and would like to offer each company \$90 per documented load to help cover some of their expenses and to show the County's appreciation for their willingness to help the public good; and

WHEREAS, said funds shall come from Undesignated Reserves with total cost to McMinn County not to exceed twelve thousand dollars; and

WHEREAS, scale records from the McMinn County Landfill being used to validate number of loads and participating companies.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 19th DAY OF MARCH 2012, that this Commission does hereby approve payment of \$90 per documented load for companies that provided containers for tornado disaster relief.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

MOTION made by Commissioner McPhail, and seconded by Commissioner Holbrook, to approve this resolution.

Motion carried by voice vote.

D. A Resolution to Approve Funding for Renovation of Courthouse Annex for Use as Board of Education Central Office.

Mr. Gentry presented the following resolution to approve funding for renovation of Courthouse Annex for use as Board of Education Central Office. Mr. Gentry said that the Properties Committee approved this last week and he reviewed the background of this request as explained in this resolution.

Resolution No. 12-038

A RESOLUTION TO APPROVE FUNDING FOR RENOVATION OF COURTHOUSE ANNEX FOR USE AS BOARD OF EDUCATION CENTRAL OFFICE

WHEREAS, the McMinn County Board of Education (B.O.E.) has received a long distance learning grant from the United States Department of Agriculture which requires a large multimedia studio to be constructed at the Central Office; and

WHEREAS, the current Central Office is facing serious space constraints, parking limitations and handicap accessibility challenges; and

WHEREAS, the B.O.E. desires to utilize a portion of the unoccupied Courthouse Annex as a new Central Office and proposes to transfer operations from the current facility in phases to remain compliant with their existing contract with the United States Government to utilize the “Old Federal Building” as their current Central Office; and

WHEREAS, the McMinn County Commission recognizes the limitations of the current Central Office and has previously pledged matching grant funds to partially renovate unoccupied portions of the Courthouse Annex for use as a B.O.E. Central Office; and

WHEREAS, the McMinn County Commission’s Properties Committee recommends providing three hundred thousand dollars (\$300,000.00), including the \$125,000 which was previously committed to match a Clean Tennessee energy grant, to aid in the costs of preparing the facility to serve as the new B.O.E. Central Office; and

WHEREAS, in consideration of providing said funding, the McMinn County Commission desires that the McMinn County General Government and B.O.E. share certain portions of said facility for joint uses such as employee lounge, storage space, loading dock and large meeting rooms, and requests the County Mayor and Director of Schools to create an operational agreement reflecting same.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 19TH DAY OF MARCH 2012, that this Commission does hereby approve the Properties Committee recommendation to provide \$300,000.00 to the McMinn County Board of Education to be used solely for the renovation of certain unoccupied portions of the Courthouse Annex for use as a Central Office, with said funds to come from Tennessee Valley Authority Impact Fees.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

MOTION made by Commissioner Mason, and seconded by Commissioner Powers, to approve this resolution.

Motion carried by voice vote.

12. ELECTIONS, APPOINTMENTS AND CONFIRMATIONS

A. Resolutions to Confirm Appointments to the McMinn County Agricultural Extension Committee.

Mr. Gentry presented the following resolutions to confirm two appointments to the McMinn County Agricultural Extension Committee. Mr. Gentry added that Mike Gentry is not related to him.

(1) A Resolution to Confirm the Appointment of Kevia Elliot to the McMinn County Agricultural Extension Committee.

Resolution No. 12-039

A RESOLUTION TO CONFIRM THE APPOINTMENT OF
KEVIA ELLIOT TO THE
MCMINN COUNTY AGRICULTURAL EXTENSION COMMITTEE

WHEREAS, McMinn County has a seven member Agricultural Extension Committee comprised of three McMinn County Commissioners, two male farmers and two female farmers; and

WHEREAS, it is the responsibility of the McMinn County Commission to appoint farmers to this committee; and

WHEREAS, there is currently a female farmer vacancy on the board; and

WHEREAS, Kevia Elliot of Athens has agreed to serve on the McMinn County Agricultural Extension Committee; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION ON THIS THE 19TH DAY OF MARCH 2011, that this commission does hereby confirm the appointment of Kevia Elliot to the McMinn County Agricultural Extension Committee.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

(2) A Resolution to Confirm the Appointment of Mike Gentry to the McMinn County Agricultural Extension Committee.

Resolution No. 12-040

A RESOLUTION TO CONFIRM THE APPOINTMENT OF
MIKE GENTRY TO THE
MCMINN COUNTY AGRICULTURAL EXTENSION COMMITTEE

WHEREAS, McMinn County has a seven member Agricultural Extension Committee comprised of three McMinn County Commissioners, two male farmers and two female farmers; and

WHEREAS, it is the responsibility of the McMinn County Commission to appoint farmers to this committee; and

WHEREAS, there is currently a male farmer vacancy on the board; and

WHEREAS, Mike Gentry of Athens has agreed to serve on the McMinn County Agricultural Extension Committee; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION ON THIS THE 19TH DAY OF MARCH 2011, that this commission does hereby confirm the appointment of Mike Gentry to the McMinn County Agricultural Extension Committee.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

MOTION made by Commissioner Mason, and seconded by Commissioner McPhail, to approve these resolutions.

Motion carried by voice vote.

13. REPORTS FROM COMMITTEES, COUNTY OFFICIALS, COMMENTS FROM COMMISSIONERS

A. Budget Committee – Commissioner Curtis.

Commissioner Curtis said the Budget Committee met earlier this evening and approved a memorandum of instruction and forms for Department Heads to begin the budget process.

B. Properties Committee – Commissioner Mason.

Commissioner Mason said that the Properties Committee had a very educational session with the School Board last week and approved the resolution having to do with the renovation of the Courthouse Annex for use as Board of Education Central Office which was approved by the Commission earlier in this meeting.

C. Financial Management Committee – Commissioner Masingale.

Commissioner Masingale said that the Financial Management Committee met earlier this evening and approved a wellness policy for county employees which involves a yearly medical physical and checklist, and an on-line wellness questionnaire. Commissioner Masingale said they also approved the contribution rates for the Tennessee Consolidated Retirement System.

D. North Ambulance Station – Commissioner Mason.

Commissioner Mason said he spoke with the Mayor about getting proper signage up at the North Ambulance Station, because it is not obvious that it is an ambulance station.

E. Proper Signage for Mennonite Farm Buggies Using Roads – Commissioner Mason.

Commissioner Mason said we have a Mennonite Farm in our county and the Highway Department is putting up signs with a decal, provided by the Mennonites, showing a horse and buggy to warn people to slow down. The Highway Commissioner added that there is also a blind curve that the Mennonites have agreed to get the right-of-way for.

F. Comments by Finance Director Regarding Mrs. Evalyn Chambers.

Mr. Luallen said that his office has been very saddened by the loss of Mrs. Evalyn Chambers. Mr. Luallen said she was a valuable employee for over seventeen years and will be sorely missed.

14. COMMENTS FROM THE COUNTY MAYOR

A. Impressed by First Responders After Recent Tornado.

Mr. Gentry presented two maps, generated by our GIS department of our Property Assessor's Office, showing preliminary storm estimates from the March 2, 2012 tornado and added that he was very impressed by the first responders after the storm and thanked the Commission for approving the resolution to reimburse the companies who helped with the cleanup.

B. City of Calhoun Letter Regarding the Library Funding Formula.

Mr. Gentry referred to a recent letter from the City of Calhoun requesting that the funding formula for the county libraries not be changed as requested by the Chairman of the McMinn County Library Board at the January 2012 Commission meeting, a copy of which was provided to the Commissioners.

C. Rails to Trails Committee Meeting.

Mr. Gentry said that the first joint Rails to Trails Committee meeting with representatives from the City of Athens, the City of Englewood and McMinn County is scheduled for March 22, 2012, at 5:30 pm, in the Blue Room. Mr. Gentry said there are a lot of issues to tackle and he invited all the Commissioners to attend.

D. VA Clinic.

Mr. Gentry said he called again today and there is there is nothing new to report this month, but he will continue to keep making the phone calls.

E. Audit Report.

Mr. Gentry thanked the Finance Director and his staff, as well as the Constitutional Offices, for the clean audit and the good job done by all.

15. APPROVAL OF NOTARY APPLICATIONS

The following notary applications were submitted to the County Clerk’s Office:

Notary Applications for March 2012

Sharon E. Bright
Cindy M. Cockrell
Tammy Ward Collins
Larry W. Holland
Jeffery Scott Leamon
Glenda Robinson

MOTION made by Commissioner Mason, and seconded by Commissioner Powers, to approve these notary applications.

Motion carried by voice vote.

16. ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE COMMISSION

A. Comments by Highway Commissioner Regarding the Procedure to Call a Bond on Property Development.

The Highway Commissioner said that there is no clear cut procedure to call a bond on property that is being developed and he outlined his recommendation. However, Mr. Gentry said that this recommendation would need to come from the Planning Commission in order to amend the subdivision regulations.

17. ADJOURNMENT

There being no other business, Chairman Crews declared the Commission meeting adjourned.

EVONNE HOBACK
McMinn County Clerk

Attest:

Deputy Clerk (date)