

The McMinn County Board of Commissioners met in Regular Session on May 20th, 2013, at 7:30 pm, in the Blue Room of the McMinn County Courthouse.

1. CALL TO ORDER

The meeting was called to order by Chairman David Crews.

2. INVOCATION

The Invocation was given by Commissioner Tim King.

3. PLEDGE TO THE FLAG

The Pledge to the Flag was led by Commissioner Scott Curtis.

4. ROLL CALL

Roll Call was taken by Evonne Hoback, McMinn County Clerk, as recorded:

Scott Curtis - Present
Dale Holbrook - Present
Tim King - Present
Roger Masingale - Present
Gary Mason - Present
J. W. McPhail - Present
Bob Powers - Present
Tad Simpson - Present
Charles Slack - Present
Chairman David Crews - Present

5. APPROVAL OF MINUTES

Copies of the Minutes of the Regular Session on April 15, 2013 were provided to the McMinn County Commissioners.

MOTION made by Commissioner Holbrook, and seconded by Commissioner King, to approve the minutes of April 15th, 2013.

Motion carried by voice vote.

6. APPROVAL OF BIDS AND PURCHASES

A. A Resolution to Approve and Award the Micro-Surface Bid for County Road 660.

Mr. Luallen presented the following resolution to approve and award the Micro-Surface Bid for County Road 660 along with a recommendation letter and bid summary sheet from Commissioner of Highways.

RESOLUTION NO. 13-052

**A RESOLUTION TO APPROVE AND AWARD THE
MICRO-SURFACE BID FOR COUNTY ROAD 660**

Resolution No. 13-052 (con't)

WHEREAS, in order to properly perform the essential operations of county government goods and services must often be let for bid; and

WHEREAS, McMinn County has followed the proper procedures in securing the bids for micro-surface of County Road 660; and

WHEREAS, Randall Moss, McMinn County Highway Commissioner has recommended the bid be awarded to the low bidder, Slurry Pavers, Inc. of Richmond, VA.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 20TH DAY OF MAY 2013, that this Commission does hereby approve the recommendation of the Highway Commissioner.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

MOTION made by Commissioner Holbrook, and seconded by Commissioner Powers, to approve this resolution.

Motion carried by voice vote.

B. A Resolution to Approve and Award the Bid for the Board of Education 2013 Renovations/addition Bids for McMinn County High School.

Mr. Luallen presented the following resolution to approve and award the Bid for the Board of Education 2013 Renovations/Addition Bids for McMinn County High School along with bid sheets. This did have School Board approval.

RESOLUTION NO. 13-053

**A RESOLUTION TO APPROVE AND AWARD THE BID FOR THE BOARD OF
EDUCATION 2013 RENOVATIONS/ADDITION BIDS FOR
MCMINN COUNTY HIGH SCHOOL**

WHEREAS, in order to properly perform the essential operations of county government goods and services must often be let for bid; and

WHEREAS, McMinn County Board of Education has requested renovations/additions at McMinn County High School in order to properly carry out the functions of the school; and

WHEREAS, McMinn County has followed the proper procedures in securing the bids for this project; and

WHEREAS, architects Upland Design Group has recommended and the McMinn County School Board has approved the recommendation that the 2013 renovation/addition project bid be awarded to the low bidder meeting specifications, Wilson Construction Group, LLC of Athens, TN for \$937,500; and

Resolution No. 13-053 (con't)

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 20th DAY OF MAY 2013, that this Commission does hereby approve the recommendation of the architect, Upland Design Group, and the McMinn County School Board and further authorize the County Mayor to execute all documents essential to fulfilling said project.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

MOTION made by Commissioner King, and seconded by Commissioner Slack, to approve this resolution.

Discussion: Mickey Blevins explained the Phase 3 summary sheet attached to the resolution. He said Phase 3 is some roofing finishing on the gym area which the gym area had already been finished. It includes all the class rooms around the gym the locker rooms and showers. Mr. Blevins said that this came in \$200,000 less than was anticipated.

Motion carried by voice vote.

C. A Resolution to Approve Payment of Annual Hardware and Software Maintenance Support .

Mr. Luallen presented the following resolution to approve Payment of Annual Hardware and Software Maintenance Support for the Register of Deeds office. Attached was a copy of Department of Requisition to purchase from the Register of Deeds Cheryl Ingram.

RESOLUTION NO. 13-054

A RESOLUTION TO APPROVE PAYMENT OF ANNUAL HARDWARE AND SOFTWARE MAINTENANCE SUPPORT

WHEREAS, McMinn County Register of Deeds request renewal of annual hardware and software maintenance support in the amount of \$21,437.49 for the period of July 1, 2012 to June 30, 2013; and

WHEREAS, in accordance with Financial Management Committee Policies and Procedures expenses over \$10,000 require County Commission approval.

NOW BE IT THEREFORE RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION ON THIS THE 20th DAY OF MAY, 2013, that the payment for invoiced maintenance agreement to ProGResS, Inc. in the amount of \$21,437.49 be hereby approved.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

Resolution No. 13-054 (con't)

MOTION made by Commissioner Curtis, and seconded by Commissioner Powers, to approve this resolution.

Discussion: Commission King asks if this was in line with what was expected and Jason said that it was. Jason also said that each year there is always a slight increase on every ones agreement but it is not out of the ordinary.

Motion carried by voice vote.

D. A Resolution to Approve Invoice without Requisition.

Mr. Luallen presented the following resolution to Approve without Requisition for McMinn County Assessor of Property, Jerry Anderson.

RESOLUTION NO. 13-055

***A RESOLUTION TO APPROVE INVOICE
WITHOUT REQUISITION***

WHEREAS, the McMinn County Assessor of Property, Jerry Anderson, requests payment of invoice made without a requisition to Ink Masterz for shirts for employee fieldworkers in the amount of \$137.34; and

WHEREAS, in accordance with Financial Management Committee Policies and Procedures, after the fact approval is required by County Commission for expenses incurred without a requisition.

NOW BE IT THEREFORE RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 20th DAY OF MAY, 2013, that this Commission does hereby approve this payment of above invoice.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

MOTION made by Commissioner Mason, and seconded by Commission Slack, to approve this resolution.

Motion carried by voice vote.

7. REVIEW AND APPROVAL OF CONTRACTS

A. A Resolution to Approve Audit Fee Proposal with Henderson Hucherson & McCullough, PLLC.

Mr. Luallen presented the following resolution to approve Audit Fee Proposal with Henderson Hucherson & McCullough, PLLC. Attached was a draft copy of the contract. Jason said this is to Audit this current physical year we are in and next physical year.

Resolution No. 13-056 (con't)

RESOLUTION NO. 13-056

**A RESOLUTION TO APPROVE AUDIT FEE PROPOSAL
WITH HENDERSON HUTCHERSON & MCCULLOUGH, PLLC**

WHEREAS, in order to properly perform the essential operations of county government McMinn County enters into a contract each year for auditing services; and

WHEREAS, Henderson Hutcherson & McCullough submitted a proposal of \$41,700 for the FY 2013 – 2014 for McMinn County Fiscal and Fee Offices; and

WHEREAS, Henderson Hutcherson & McCullough appears to have the necessary qualifications to provide the annual financial and compliance audit for Fiscal Year 2012 - 2013; and

WHEREAS, McMinn County Finance Director, Jason Luallen recommends McMinn County enter into contract with Henderson Hutcherson & McCullough to perform its annual financial and compliance audit due to past experience with this group.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 20th DAY OF MAY, 2013, that this Commission does hereby approve the above audit fee proposal with Henderson Hutcherson & McCullough.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

MOTION made by Commissioner Slack, and seconded by Commissioner McPhail, to approve this resolution.

Discussion: Commissioner King wanted to know how much the fee had went up and Jason said it went up \$1000.00

Motion carried by voice vote.

B. A Resolution to Approve Grant Contract for various County Road Safety Projects Between State of Tennessee and McMinn County.

Mr. Luallen presented the following resolution to approve Grant Contract for various County Road Safety Projects between State of Tennessee and McMinn County. Supporting documents were attached.

Resolution No.13-057

**A RESOLUTION TO APPROVE GRANT CONTRACT FOR VARIOUS COUNTY ROAD SAFETY
PROJECTS BETWEEN
STATE OF TENNESSEE AND MCMINN COUNTY**

Resolution No. 13-057 (con't)

WHEREAS, in order to properly perform the duties of county government as prescribed by law, it is often in McMinn County's interest to enter contracts with other entities; and

WHEREAS, McMinn County has received a grant from the State of Tennessee Department of Transportation for the High Risk Rural Roads (HRRR) program; and

WHEREAS, the HRRR grant can and will be used for various safety improvements on County Roads 609, 130, 700 and 561; and

WHEREAS, these improvements will include the installation of various signs, object markers, chevrons, thermoplastic white and yellow lines, guardrails as well other safety improvements within the within the jurisdiction of the McMinn County Highway Department; and

WHEREAS, this grant requires no monetary match, only that the safety improvements installed by TDOT shall be maintained by the McMinn County Highway Department; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 20th DAY OF MAY 2013, that this Commission does hereby agree to enter into this grant contract with the State of Tennessee Department of Transportation and **FURTHERMORE RESOLVES**, to authorize the County Mayor to execute any and all documents necessary to fulfill the intent of this resolution.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

MOTION made by Commissioner Curtis, and seconded by Commissioner Simpson, to approve this resolution.

Discussion: Commissioner Mason wanted to know about if McMinn County had money for the general maintenance agreement. Mr. Gentry said that they would that the money would be taken out of their normal operating budgets.

Mr. Gentry ask if someone from the highway department would like to address ongoing maintenance with the safety grant. Roy Moses with the Highway Department explained the safety grant and how it would work and affect the county.

Motion carried by voice vote.

C. A Resolution Approving a grant contract from the Tennessee Aeronautics Division for an Exhibit "A" Property Map.

Mr. Luallen presented the following resolution to approve a grant contract from the Tennessee Aeronautics Division for an Exhibit "A" Property Map.

Resolution No. **13-058**

A RESOLUTION APPROVING A GRANT CONTRACT FROM THE TENNESSEE AERONAUTICS DIVISION FOR AN EXHIBIT "A" PROPERTY MAP

Resolution No. 13-058 (con't)

WHEREAS, McMinn County has been awarded a grant for the preparation of an Exhibit "A" property map of the McMinn County Airport in the amount of \$14,750; and

WHEREAS, Exhibit "A" property maps consist of detailed documents describing applicable historical acquisition details/conditions and physical dimensions of each parcel of property that constitutes the McMinn County Airport property; and

WHEREAS, the Federal Aviation Administration is requiring Exhibit "A" property maps be included in each FAA funded grant submittal; and

WHEREAS, the grant requires a five percent (5%) match of 737.00 with said funds to be taken from Other Capital Projects Fund 189, Airport Improvements; and

WHEREAS, preparation of the Exhibit "A" property map is considered a professional service and will be prepared by McMinn County's Airport Engineering firm PDC, Consultants.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 20TH DAY OF MAY 2013, that this Commission does hereby authorize the County Mayor to execute the grant from the Tennessee Aeronautics Division for the above mentioned project at the McMinn County Airport

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

MOTION made by Commissioner McPail, and seconded by Commission Slack, to approve this resolution.

Motion carried by voice vote.

D. A Resolution Approving the Construction Change Order with Webb Plumbing, Heating and Electric Corp for Boiler Replacement at Justice Center.

Mr. Luallen presented the following resolution to Approve Construction Change Order with Webb Plumbing, Heating and Electric Corp for Boiler Replacement at Justice Center with the change order attached.

Resolution No. 13-059

A RESOLUTION TO APPROVE THE CONSTRUCTION CHANGE ORDER WITH WEBB PLUMBING, HEATING AND ELECTRIC CORP FOR BOILER REPLACEMENT AT JUSTICE CENTER

WHEREAS, McMinn County entered into a contract with Webb Plumbing, Heating and Electric Corp. to install new boilers at the McMinn County Justice Center; and

WHEREAS, a change order in the contract has been requested to reconcile unused contingency funds; and

WHEREAS, the change order results in a final contract decrease of two thousand dollars (\$2,000.00); and

WHEREAS, project engineer, Eric Holcomb, PE recommends approval of the change order.

Resolution No. 13-059 (con't)

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 20TH DAY OF MAY 2013, that this Commission does hereby approve the contract change order with Webb Plumbing, Heating and Electric Corp. in the deduct amount of \$2000.00 and FURTHER authorizes the County Mayor to execute the documents necessary to fulfill the intent of this resolution.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

MOTION made by Commissioner Simpson, and seconded by Commission Slack, to approve this resolution.

Motion carried by voice vote.

8. APPROVAL OF BUDGET AMENDMENT

Fund: General Fund #101

Mr. Luallen presented Three General Fund budget amendment, a copy of which was provided to each Commissioner.

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
State of Tennessee	Other Public Safety Grants	46290	50,410.00	
Sheriff	Overtime	54110-187		29,150.00
Sheriff	Other Equipment	54110-790		21260.00

EXPLANATION: Related to 2012 voting equipment grant from the State of Tennessee Commission of Elections.

MOTION made by Commissioner Masingale, and seconded by Commissioner Powers, to approve these budget amendments.

Motion carried by roll call vote, as recorded:

Scott Curtis - Aye
Dale Holbrook - aye
Tim King - Aye
Roger Masingale - Aye
Gary Mason - Aye
J. W. McPhail - Aye
Bob Powers - Aye
Tad Simpson - Aye
Charles Slack - Aye
Chairman David Crews - Aye

(con't)

Mr. Luallen presented four General Purpose School budget amendments, a copy of which was provided to each Commissioner.

Fund: General Purpose School # 141

Date: May 2, 2013

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
State Education Funds	Other State Grants	46980	785.00	
Office of Principal	Other Charges	72410-599MTVW		785.00
LEAPS-Mt. View School	Teachers	71400-116	1000.00	
LEAPS-Mt. View School	Travel	71400-355		1000.00

Did have school board approval.

MOTION made by Commissioner Simpson, and seconded by Commissioner Masingale, to approve these budget amendments.

Motion carried by roll call vote, as recorded:

- Scott Curtis - Aye
- Dale Holbrook - aye
- Tim King - Aye
- Roger Masingale - Aye
- Gary Mason - Aye
- J. W. McPhail - Aye
- Bob Powers - Aye
- Tad Simpson - Aye
- Charles Slack - Aye
- Chairman David Crews - Aye

Mr. Luallen presented two Federal Projects Funds, a copy of which was provided to each Commissioner.

Fund: Federal Project Fund # 142 Consolidated Admin. 13.01, #013

Date: April 23, 2013

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
Regular Instruction Program Support	Other Supplies & Materials	72210-499		2000.00
Regular Instruction Program Support	Other Equipment	72210-790	2000.00	

Did have School Board Approval.

Mr. Luallen presented three Federal Projects Funds, a copy of which was provided to each Commissioner.

Fund: Federal Project Fund #142, TIF Data Grant, #222

Date: May 1, 2013

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
Regular Instruction Program Support	Other Supplies & Materials	72210-499	128,873.88	
Regular Instruction Program Support	Other Equipment	72210-790	29,352.49	
Federal through State Revenue	Other Federal Thru State	47590		158,226.37

Did have school board approval.

MOTION made by Commissioner Slack, and seconded by Commissioner King, to approve these budget amendments.

Motion carried by roll call vote, as recorded:

- Scott Curtis - Aye
- Dale Holbrook - aye
- Tim King - Aye
- Roger Masingale - Aye
- Gary Mason - Aye
- J. W. McPhail - Aye
- Bob Powers - Aye
- Tad Simpson - Aye
- Charles Slack - Aye
- Chairman David Crews - Aye

9. McMinn County School Board of Director, Mickey Blevins Resolution of Appreciation.

McMinn County School Board of Director, Mickey Blevins thanked the commission for coming out to take the tour of the new School Board Facility. Mr. Blevins presented the McMinn County Commission with a resolution for their support for making it possible for the new facility. (Copy of Resolution inserted here)



McMINN COUNTY SCHOOLS **EXCELLENCE IN ACTION**

216 North Jackson Street • Athens, Tennessee 37303

RESOLUTION

WHEREAS, the McMinn County Board of Education was faced with serious space constraints, parking limitations and handicap accessibility challenges; and

WHEREAS, the McMinn County Board of Education desired to utilize a portion of the unoccupied Courthouse Annex as the new McMinn County Center for Educational Excellence, for the administrative offices of the board of education; and

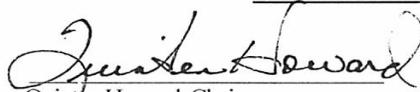
WHEREAS, the McMinn County Commission recognized the limitations of the board of education and approved our request to transfer operations from our former facility at the "Old Federal Building" to the Courthouse Annex Building located at 3 South Hill Street; and

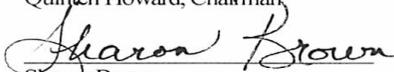
WHEREAS, the McMinn County Commission committed the funding for the renovation to the Courthouse Annex building by using Tennessee Valley Authority (TVA) Impact Fees to avoid using taxpayer monies for the project; and

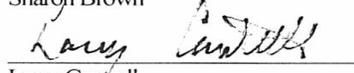
WHEREAS, the McMinn County Board of Education graciously accepted the monies for the renovation project and appreciates the commitment and support of the McMinn County Commission for continued growth and development to better serve the citizens of McMinn County with the relocation of the new administrative office of the board; and

NOW THEREFORE BE IT RESOLVED that the McMinn County Board of Education on this *9th* day of *May*, 2013, publicly recognizes with gratitude the support from the McMinn County Commission for this said project and for their continued support of the McMinn County Board of Education.

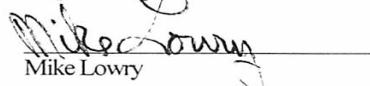
McMINN COUNTY BOARD OF EDUCATION

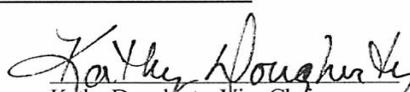

Quinten Howard, Chairman

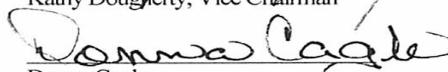

Sharon Brown


Larry Cantrell


Johnna Hampton

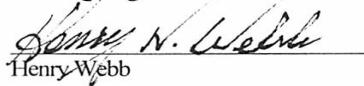

Mike Lowry


Kathy Dougherty, Vice Chairman


Donna Cagle


Joe Coleman


Melinda King


Henry Webb

DIRECTOR OF SCHOOLS
Mickey Blevins

Board of Education

CHAIRMAN
Quinten Howard

VICE CHAIRMAN
Kathy Dougherty

MEMBERS
Sharon Brown
Donna Cagle
Larry Cantrell
Joe Coleman
Johnna Hampton
Melinda King
Mike Lowry
Henry Webb

10. PROPERTY ASSESSOR JERRY ANDERSON PRESENTATION OF 5 YEAR APPRAISAL PLAN

Jerry Anderson present the county commissioners with copies of the 5 year appraisal plan. He chose various pages to explain that he thought was important. Mr. Anderson asked if anyone had any questions and Chairman Crews asked what a visual inspection is. Mr. Anderson explained it is when your field agent takes a part of the county and drives and looks at the maps and compares to see if there have been any changes on properties like an addition to the house, pool or if the house had burned it will be taken off the records. Mr. Anderson said it just keeps an updated record of the entire county. Jerry explained that they have 2 field appraisers and they have laptops equipped with GIS technology. Other commissioners had various questions about how they approach situations such as land owners not letting them on their land to inspect. Mr. Anderson explained different situations they have had and explained how each incident would be handled.

Commissioner McPhail asks what the difference is in a 5 year appraisal and a 6 year appraisal. Mr. Anderson explained that a 5 year appraisal is the best way to get count of all the sales data. He said that 6 years is just a little too long because sales change so drastic. Mr. Anderson said it would be great to have a 4 year plan but they just don't have the staff for that.

Chairman Crews ask about the requirements for the field agents. Mr. Anderson said that they are required to cover so much property each day. Chairman Crews ask about the 5% sampling. Mr. Anderson said that the state does that. The county appraises the property then the state comes and checks 5% of the properties.

Mr. Gentry wanted to know if the flood insurance has helped to identify any new properties. Mr. Anderson said Director Marvin Kelley does give them that information and it has helped.

Commissioner King asked Mr. Anderson when they find new homes do they go in the home to make the appraisal. Mr. Anderson said they do not; they get all their information from the property owner. They have questions that they ask the owner and they take the word of the property owner.

Chairman Crews ask about the personnel needs in the office. He wanted to know if Mr. Anderson had the money in his budget to cover personnel needs. Mr. Anderson said he did.

Mr. Luallen told the County Commissioners tonight is typically when they present a proposed budget but due to the delay with the state reappraisal we do not have a certified tax rate for current property taxes. Mr. Anderson said the state is running a little behind on our certified tax rate and tax roll. Mr. Anderson said he spoke with the state and they said these should be done within 4 weeks. Mr. Luallen told the county commission as soon as they get the certified tax rolls and current property tax rates from the state they will hopefully have the budget finished by the end of July.

11. COMMENTS FROM THE AUDIENCE

Mark Workman addressed the commission again about the noise pollution law of 1972 regarding his complaint about the noise in his neighborhood. After much discussion Mr. Gentry said that he would draft a letter to be sent to the corporate office of Lambcon Ready Mix to see if they could get any response from them about the issue.

12. RESOLUTIONS

A. A Resolution Authorizing a Continuous Five (5) year Reappraisal Cycle.

Mr. Gentry presented the following resolution authorizing a Continuous Five (5) year Reappraisal Cycle attached with the 2018 Reappraisal Plan from Assessor of Property Jerry Anderson. For comments on this please see item 10.

Resolution No. 13-060

A RESOLUTION AUTHORIZING A CONTINUOUS FIVE (5) YEAR REAPPRAISAL CYCLE

Resolution 13-060 (Cont'd)

WHEREAS, Tennessee Code Annotated Section 67-5-1601 establishes a general six (6) year reappraisal for updating and equalizing property values for every county in Tennessee for property tax purposes; and

WHEREAS, a six (6) year reappraisal program consists of an on-site review of each parcel of real property over a five-year period followed by revaluation of all such property in the year following completion of the review period and includes a current value updating during the third year of the review cycle and sales ratio studies during the second and fifth years of the review cycle; and

WHEREAS, Chapter 318 of the 1997 Public Acts provides upon the approval of the assessor and upon the adoption by majority approval vote of the county legislative body, the reappraisal program may be completed by a continuous five (5) year cycle comprised of an on-site review of each real property over a four (4) year period followed by revaluation of all such property in the year following completion of the review period; and

WHEREAS, the county legislative body of McMinn County understands that by approving such a five (5) year reappraisal cycle a sales ratio study will be conducted during the second and fourth years of the review cycle and the centrally assessed properties and commercial/industrial tangible personal property will be equalized by the sales ration adopted by the State Board of Equalization.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE MEETING THIS THE 20th DAY OF MAY 2013, that pursuant to Tennessee Code Annotated Section 67-5-1601, as amended by Chapter 318 of the 1997 Public Acts, reappraisal shall be accomplished in McMinn County by a continuous five (5) year cycle beginning July 1, 2013 comprised of an on-site review of each parcel of real property over a four (4) year period followed by revaluation of all such property for tax year 2018.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

MOTION made by Commissioner Holbrook, and seconded by Commissioner Slack, to approve this resolution.

Motion carried by voice vote.

B. A Resolution to Request USDA Rural Development Funding for Master Planning for Center for Advanced Manufacturing and Business Innovation.

Mr. Gentry presented the following resolution to Request USDA Rural Development Funding for Master Planning for Center for Advanced Manufacturing and Business Innovation. Attached was the Application for Assistance.

Resolution No. 13-061

A RESOLUTION TO REQUEST USDA RURAL DEVELOPMENT FUNDING FOR MASTER PLANNING FOR CENTER FOR ADVANCED MANUFACTURING AND BUSINESS INNOVATION

WHEREAS, the McMinn County Commission selected the establishment of a Center for Advanced Manufacturing and Business Innovation, hereafter "Center," as their number one priority at their 2013 Annual Planning Session; and

Resolution 13-061 (Cont'd)

WHEREAS, the proposed Center would be a collaborative effort of numerous organizations, local governments and educational institutions; and

WHEREAS, proper master planning is critical for the Center to achieve its highest and best use as a tool to develop our workforce talent, recruit new industry and incubate entrepreneurial small businesses; and

WHEREAS, McMinn County has qualified for United States Department of Agriculture funding through the Office of Rural Development to solicit professional master planning and site analysis services for the proposed Center in the amount of twenty thousand dollars (\$20,000); and

WHEREAS, the Rural Development grant does not require a local match.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 20TH DAY OF MAY 2013, that this Commission does hereby authorize the County Mayor to request and execute the grant from the United States Department of Agriculture Office Rural Development in the amount of \$20,000 for the purpose of master planning and site analysis for the proposed Center for Advanced Manufacturing and Business Innovation.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

MOTION made by Commissioner Powers, and seconded by Commissioner Simpson, to approve this resolution.

Motion carried by voice vote.

C. A Resolution to Grant Approval to set Tipping Fees at the McMinn County Sanitary Landfill for Special Waste Projects.

Mr. Gentry presented the following resolution to Grant Approval to set Tipping Fees at the McMinn County Sanitary Landfill for Special Waste Projects.

Resolution No. 13-062

A RESOLUTION TO GRANT APPROVAL TO SET TIPPING FEES AT THE McMINN COUNTY SANITARY LANDFILL FOR SPECIAL WASTE PROJECTS

WHEREAS, McMinn County operates the sanitary landfill primarily on tipping fees generated by its services without a property tax subsidy; and

WHEREAS, the landfill has different tipping fee rates for in-county and out-of-county waste; and

WHEREAS, there frequently exists opportunities to secure out of county waste to supplement the revenue stream, however our current out-of-county rate is often not competitive to secure the project; and

Resolution 13-062 (Cont'd)

WHEREAS, the McMinn County Solid Waste Committee recommends the County Commission grant authority to the Director of Solid Waste, County Mayor and Chairman of the Solid Waste Committee to jointly approve, on a case by case basis, special rates for waste projects considered to be in McMinn County's best interest based comprehensively on the type of waste, projected airspace consumed and projected revenue.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING ON THIS 20TH DAY OF MAY 2013, that this Commission does hereby approve the recommendation of the Solid Waste Committee to grant approval to the Director of Solid Waste, County Mayor and Chairman of the Solid Waste Committee to jointly set special tipping fees rates for waste projects deemed to be in McMinn County's best interest.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

MOTION made by Commissioner Simpson, and seconded by Commissioner King, to approve this resolution.

Motion carried by voice vote.

D. A Resolution to issue Public Notice Under T.C.A. 68-211-701 for Proposed New Solid Waste Processing Facility.

Mr. Gentry presented the following resolution to issue Public Notice Under T.C.A. 68-211-701 for Proposed New Solid Waste Processing Facility. Attached are copies of what Seaton's plans are and a copy of the McMinn County Jackson Law Procedures. The McMinn County Solid Waste Committee did go ahead and recommend issuing the public notice and this is what this resolution does.

Resolution No. 13-063

A RESOLUTION TO ISSUE PUBLIC NOTICE UNDER T.C.A. 68-211-701 FOR PROPOSED NEW SOLID WASTE PROCESSING FACILITY

WHEREAS, McMinn County had adopted the provisions of T.C.A. 68-211-701, also known as the "Jackson Law," which grants county legislative bodies approval authority over proposed new landfills, landfill expansions and/or solid waste processing facilities; and

WHEREAS, Seaton Enterprises, LLC has requested permission to develop a waste tire recycling and processing facility at their current facility located at 157 County Road 323; and

WHEREAS, provisions of the Jackson Law require a public notice to be circulated by the county commission to include:

- A. Name, address and telephone number of the County Mayor's office as agency reviewing the application and location public can review plans
- B. Name and address of the proposed landfill/solid waste processor owner and operator
- C. Location and size of the proposed facility
- D. Description of the type of operation to be operated at the landfill, location of the

Resolution 13-063 (Cont'd)

landfill and the type of waste that will be accepted /processed
E. Procedures and timeframe for making final approval/disapproval of application
and;

WHEREAS, the McMinn County Solid Waste Committee recommends the County Commission issue the required public notice in order to consider the proposed waste tire processing facility contingent upon Seaton Enterprises submitting \$500.00 to cover costs of publishing said public notice in the local paper and other services associated with Jackson Law requirements, excluding any costs associated with conducting a public hearing, if necessary.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING ON THIS 20TH DAY OF MAY 2013, that this Commission does hereby approve the recommendation of the Solid Waste Committee to issue the public notice upon receipt of \$500.00 fee.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hoback)
County Clerk

MOTION made by Commissioner Holbrook, and seconded by Commissioner Slack, to approve this resolution.

Discussion: Commissioner Mason asks that Assessor of Property Jerry Anderson at some point go up to County Road 323 to see how much this causes the creek up there to over flow. Mr. Gentry told the commissioners if they have any questions or anything else to add to this plan to forward them to him so when they do come they will be ready to answer them.

Motion carried by voice vote.

13. ELECTIONS, APPOINTMENTS AND CONFIRMATIONS

None at this time.

14. REPORTS FROM COMMITTEES, COUNTY OFFICIALS, COMMENTS FROM COMMISSIONERS

Chairman Crews: Chairman Crews said he was at a meeting where the top people for the new HP Pelzer Manufacturing Plant were. He said they made a statement there that when they were going through these list of communities that they were looking at that McMinn County was at the bottom of the list and there was no way McMinn County would even be in consideration. Chairman Crews said the executive from the HP Pelzer Manufacturing plant said that after he talked to County Mayor Gentry you went from the bottom of the list to the top. Chairman Crews wanted everyone to know how our County Mayor impacted the results of the new HP Pelzer Manufacturing plant. Had it not been for our county mayor that plant would be somewhere else. "Kudos Mayor Gentry".

Mr. Gentry said he didn't tell them anything that everybody hadn't worked for years to make possible. Mr. Gentry said that he did say a big long prayer on the way down to the meeting and that prayer was that "Lord we find favor with this company". Mr. Gentry said he hoped that this company will be a good employer for the people here. Mr. Gentry said the building is going up and anyone can ride out there to take a look.

Mr. Gentry said we are already getting more phone calls about the Mount Verd area. This should be the beginning of great things.

15. COMMENTS FROM THE COUNTY MAYOR

A. Justice Center Expansion. Mr. Gentry said they had their first status meeting at the Justice Center. All is going well there.

B. Airport. The two hanger projects at the airport they will begin June 10th.

C. Economic Development. Tomorrow at the McMinn County Airport between 4:00 & 5:00 we are doing a formal welcoming reception for Ms. Kathy Knight. Both Chambers of Commerce have come together to sponsor that.

D. Recreation Advisory Board. Mr. Gentry wanted to remind everyone that each district has an appointment to be filled and would like to get them in soon as possible.

E. EMS. Mr. Gentry said that this week is EMS appreciation week. Mr. Gentry thanked all the EMS that was at the meeting tonight for the work they do.

F. Ambulance Service. The request for proposals for consulting services are due in by June 6th. Mr. Gentry said that once these are in they will call the Ambulance Service Committee and Emergency Service Committee together and we will start reviewing those different consultants and come forth with a recommendation for the committee.

16. APPROVAL OF NOTARY APPLICATIONS

The following notary applications were submitted to the County Clerk's Office:

Notary Applications for May 2013

DEBRA G. AXLEY
ANGIE A. BARNETT
MARILYN JEAN BONIOR
SHARON L. BROEN
DOTTY E. CHASTAIN
KELLEY L. CLARK
A. KAY GERMAN
MARGARET W. HASSELL
ASHLEI D. LAWSON
E.L. PARKER III
TEANNA B. MCKINNEY
REBECCA S. PENNEY
DAVID SIKLOSI
PATRICIA J. SIMMONS
CYNTHIA DAWN STEPHENS
EVA J. VALENTINE
KRIS WILIAMS

MOTION made by Commissioner Simpson, and seconded by Commissioner Slack, to approve these notary applications.

Motion carried by voice vote.

17. ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE COMMISSION

Commissioner McPhail: Mr. McPhail wanted to know about purchases exceeding \$500.00 in reference to a spy camera. Mr. Gentry said he would rather not comment on that. Mr. Gentry said sometimes they have to watch things.

18. ADJOURNMENT

May 20th , 2013

There being no other business, Chairman Crews declared the Commission meeting adjourned at 8:47 pm.

EVONNE HOBACK
McMinn County Clerk

Attest:

Deputy (date)