

The McMinn County Board of Commissioners met in Regular Session on June 28, 2024 at 12:00 pm, in the Blue Room of the McMinn County Courthouse.

1. CALL TO ORDER

The meeting was called to order by Chairman Curtis.

2. INVOCATION

The Invocation was given by Commissioner McPhail.

3. PLEDGE TO THE FLAG

The Pledge to the Flag was led by Commissioner Masingale.

4. ROLL CALL

Roll Call was taken by, McMinn County Clerk Melinda King as recorded:

Chairman Scott Curtis - Present  
Tim King - Present  
Roger Masingale - Present  
Jerry Millsaps – Present  
J. W. McPhail - Present  
Brent Carter -Absent  
Tad Simpson - Present  
Charles Slack – Absent  
Travis Crisp – Present  
Scott Cass - Present

5. APPROVAL OF MINUTES

Copies of the Minutes of the Regular Session on May 20, 2024 were provided to the McMinn County Commissioners.

MOTION made by Commissioner King, and seconded by Commissioner Simpson, to approve the minutes of May 20, 2024 meeting.

Motion carried by voice vote.

6. ADOPTION OF FISCAL YEAR 23-24 BUDGET

Mr. Luallen presented resolution # 24-038 along with a copy the final budget to be approved by the commission.

RESOLUTION NO. 24-038

A RESOLUTION TO APPROVE ITEMS IN THE ADOPTION OF  
BUDGETARY PROCESS FOR FY 2024-2025

WHEREAS, as required by Tennessee Code Annotated the final step in the budgetary process for FY 2024-2025 includes approval of Resolution Fixing the Tax Levy of McMinn County, Tennessee for FY beginning July 1, 2024, Resolution making Appropriations, Proposed Budget for FY 2024-2025, Summary of Proposed Operations, FY 2024-2025 Tax Summary, FY 2024-2025 Revenue and Expenditures and, Legal Notice of Non-Profit Non-Charitable organizations; and

WHEREAS, in accordance to Tennessee Code Annotated, McMinn County Budget Committee recommends approval of the Proposed Budget Process for FY 2024-2025.

(Res. # 24-038 con't)

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN THIS REGULARLY SCHEDULED SESSION ON THIS THE 28<sup>th</sup> DAY OF JUNE 2024, that this Commission does hereby approve the budgetary process for FY 2024-2025.

(Orig signed by John M. Gentry)  
McMinn County Mayor

Attest:

(Orig signed by Melinda King)  
County Clerk

RESOLUTION 24-039

RESOLUTION FIXING THE TAX LEVY FOR MCMINN COUNTY, TENNESSEE  
FOR THE FISCAL YEAR BEGINNING JULY 1, 2024

Section I. BE IT RESOLVED, by the McMinn County Commission of McMinn County, Tennessee, assembled in regular session on this the 28<sup>th</sup> day of June, 2024, that the combined property tax for McMinn County, Tennessee, for the fiscal year beginning July 1, 2024, shall be \$1.0823 on each hundred dollars of assessed taxable property within said County.

The total tax rate of \$1.0823 on each one hundred dollars of assessed taxable property herein fixed is to provide revenue for each of the following funds and otherwise conform to the following levies:

General Fund	\$ .4597
Road & Bridge Fund	.0829
McMinn School Fund	.1260
Athens School Fund	.0404
Etowah School Fund	.0078
Other Capital Projects Fund	<u>.3655</u>
TOTAL	<u>\$ 1.0823</u>

Section II. BE IT FURTHER RESOLVED that the McMinn County Trustee is hereby authorized to prepare tax statements for Fiscal Year 2024-2025 "rounded off" to the nearest full dollar amount as authorized by TCA 67-5-102.

Section III. BE IT FURTHER RESOLVED, that the assessment was based on the Property Assessment and Classification Act of 1973 as follows:

Farm & Residential Property	25%
Personal Property	30%
Industrial & Commercial Property	40%
Public Utilities	55%

Section IV. BE IT FURTHER RESOLVED, that there is hereby levied by and for the use of McMinn County, Tennessee, a Business Tax upon merchants and other vocations, occupations and businesses, doing a business, or exercising a taxable business in McMinn County, Tennessee, under the Business Tax Act of 1971, State of Tennessee. In accordance with said Act, the business taxes hereby levied shall be in the same amount as are levied by the State of Tennessee, and proceeds of said tax herein levied shall accrue to the various funds as designated by the County Commission, except where otherwise provided by statute.

(Res. # 24-039 con't)

Section V. BE IT FURTHER RESOLVED, that this resolution shall take effect from and after its passage and its provisions shall be in force from and after July 1, 2024. This resolution shall be spread upon the minutes of the County Commission.

PASSED THIS 28<sup>th</sup> DAY OF JUNE, 2024.

(Orig signed by John M. Gentry)  
McMinn County Mayor

Attest:

(Orig signed by Melinda King)

Resolution 24-039A

RESOLUTION MAKING APPROPRIATIONS FOR THE VARIOUS FUNCTIONS,  
ACTIVITIES, DEPARTMENTS, INSTITUTIONS, OFFICES AND AGENCIES  
OF MCMINN COUNTY, TENNESSEE, FOR THE FISCAL YEAR BEGINNING  
JULY 1, 2024 AND ENDING JUNE 30, 2025

Section 1. BE IT RESOLVED by the County Commission of McMinn County duly authorized, established and functioning in accordance with Chapter 325 of the Public Acts of 1981 of the State of Tennessee, assembled in called session on this 28<sup>th</sup> day of June, 2024, that the amounts hereinafter set out are hereby appropriated for the purposes of meeting the expense of the various functions, activities, departments, institutions, offices and agencies of McMinn County, Tennessee, and for capital outlay during the fiscal year beginning July 1, 2024, and ending June 30, 2025, according to the following schedule.

FROM THE GENERAL FUND # 101

GENERAL GOVERNMENT

County Commission	\$ 226,571.00
County Mayor	331,604.00
County Attorney	59,327.00
Election Commission	384,881.00
Register of Deeds	43,100.00
Planning Commission	83,393.00
County Buildings	<u>550,531.00</u>
 TOTAL GENERAL GOVERNMENT	 \$ <u>1,679,407.00</u>

FINANCE

Accounting and Budgeting	\$ 808,120.00
Purchasing (Fuel)	10,000.00
Property Assessor's Office	623,917.00
Office of County Trustee	80,085.00

(Res. # 24-039A con't)

Office of County Clerk	799,501.00
Other Finance (Auditing)	25,000.00

TOTAL FINANCE	<u>\$ 2,346,623.00</u>
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ADMINISTRATION OF JUSTICE

Circuit Court	\$ 121,300.00
General Sessions Court	349,773.00
Drug Court	30,000.00
Chancery Court	<u>367,646.00</u>

TOTAL ADMINISTRATION OF JUSTICE	<u>\$ 868,719.00</u>
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PUBLIC SAFETY

Courtroom Security	\$ 276,051.00
Sheriff's Department	2,648,057.00
Special Patrols (SRO)	733,000.00
Sexual Offender Registry	3,000.00
Jail	4,184,090.00
Juvenile Services	424,420.00
Work Release Program (Community Service)	61,573.00
Fire Prevention and Control	266,732.00
Civil Defense	762,830.00
Rescue Squad	8,100.00
Other Emergency Management	210,033.00
County Medical Examiner	<u>159,000.00</u>

TOTAL PUBLIC SAFETY	<u>\$ 9,736,886.00</u>
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PUBLIC HEALTH AND WELFARE

Local Health Center	\$ 726,007.00
Ambulance Service	20,700.00
Alcohol and Drug Programs	5,000.00
Other Local Health Services	62,912.00
General Welfare Assistance	7,992.00

(Res. # 24-039A con't)

Waste Removal (Litter Grant)	105,100.00
Keep McMinn Beautiful	<u>28,055.00</u>

TOTAL PUBLIC HEALTH AND WELFARE \$ 955,766.00

SOCIAL CULTURAL AND RECREATIONAL SERVICES:

Libraries	\$ 154,000.00
Parks	<u>142,330.00</u>

TOTAL SOCIAL CULTURAL AND RECREATIONAL SERVICES: \$ 296,330.00

AGRICULTURE AND NATURAL RESOURCES:

Agricultural Extension Service	\$ 280,539.00
Soil Conservation	<u>51,176.00</u>

TOTAL AGRICULTURE AND NATURAL RESOURCES \$ 331,715.00

OTHER GENERAL GOVERNMENT:

Tourism	\$ 200,000.00
Industrial Development	405,060.00
Airport	83,600.00
Veterans' Services	115,341.00
Other Charges	596,000.00
Employee Benefits	<u>336,575.00</u>

TOTAL OTHER GENERAL GOVERNMENT \$ 1,736,576.00

TOTAL GENERAL FUND \$ 17,952,022.00

FROM THE LAW LIBRARY FUND #114

Other Administration of Justice	<u>\$ 3,400.00</u>
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TOTAL LAW LIBRARY FUND \$ 3,400.00

(Res. # 24-039A con't)

FROM THE DRUG CONTROL FUND # 122

Drug Enforcement \$ 90,504.00

TOTAL DRUG CONTROL FUND \$ 90,504.00

FROM THE ROAD AND BRIDGE FUND # 131

Administration	\$ 345,889.00
Highway & Bridge Maintenance	2,998,952.00
Operation & Maintenance	652,919.00
Other Charges	269,925.00
Employee Benefits	395,050.00
Capital Outlay	871,500.00
Debt Service	<u>1,000.00</u>

TOTAL ROAD AND BRIDGE FUND \$5,535,235.00

FROM THE GENERAL PURPOSE SCHOOL FUND # 141

Regular Education Program	\$ 23,284,481.00
Alternate Instruction Program	183,120.00
Special Education Program	3,461,324.00
Vocational Education Program	2,278,647.00
Attendance	205,623.00
Health Services	548,743.00
Other Student Support	1,706,819.00
Regular Education Program Support	3,149,496.00
Special Education Program Support	543,391.00
Vocational Education Support	270,486.00
Technology	550,168.00
Other Programs (Vocational Rehab.)	8,545.00
Board of Education Services	848,973.00
Office of the Superintendent	512,347.00
Office of the Principal	3,352,223.00
Operation of Plant	3,780,829.00
Maintenance of Plant	1,551,783.00
Transportation	2,862,075.00
Community Services	91,417.00
Pre-School	1,026,776.00
Regular Capital Outlay	<u>308,882.00</u>

(Res. # 24-039A con't)

TOTAL GENERAL PURPOSE SCHOOL FUND \$50,526,148.00

FROM THE SCHOOL FEDERAL PROJECTS FUND # 142

Regular Education Program	\$ 1,140,871.57
Special Education Program	1,291,567.34
Vocational Education Program	124,858.91
Other Student Support	44,992.31
Regular Education Program Support	668,170.29
Special Education Program Support	198,924.37
Vocational Education Program Support	9,000.00
Transportation	<u>160,974.29</u>

TOTAL SCHOOL FEDERAL PROJECTS FUND \$ 3,639,359.08

FROM THE SCHOOLS CENTRAL CAFETERIA FUND # 143

Food Services	<u>\$ 4,776,637.00</u>
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TOTAL SCHOOLS CENTRAL CAFETERIA FUND \$ 4,776,637.00

THE OTHER CAPITAL PROJECTS FUND # 189

General Administration Projects	\$ 930,000.00
Administration of Justice Projects	445,000.00
Public Health Projects	100,000.00
Other General Government Projects	267,000.00
Highway Capital Projects	500,000.00
Education Capital Projects	<u>6,100,000.00</u>

TOTAL OTHER CAPITAL PROJECTS FUND \$ 8,342,000.00

FROM THE SOLID WASTE FUND # 207

Landfill Operation & Maintenance	\$ 1,341,661.00
Other Waste Disposal (Landfill Development)	455,000.00
Landfill Post Closure Care Costs	100,000.00
Other Charges	<u>55,365.00</u>

FROM

(Res. # 24-039A con't)

TOTAL SOLID WASTE FUND

\$ 1,952,026.00

Section 2. BE IT FURTHER RESOLVED, that the appropriations from each fund are made contingent on the available revenues and surplus. If the revenues actually received for the year 2024-2025, together with any existing surplus in such fund, or less any existing deficit in such fund, shall be less than the aggregate amount herein appropriated from such fund, then the expenditures herein authorized shall be reduced so as not to exceed such amount.

Section 3. BE IT FURTHER RESOLVED, that the appropriation for the School Department from local sources is in the amount of \$11,542,112.00 which will be paid by McMinn County from the tax levy, sales tax, and other revenues. The remaining balance of \$38,984,036.00 which is shown in the budget is an estimated amount which is to be received from the State and Federal Governments provided our Local School System meets certain qualifying standards as set up by said State and Federal Governments and is not an appropriation from McMinn County. If the revenues actually received from the State and Federal Governments are less than the estimated amounts shown, then the expenditures herein authorized to be paid from such sources shall be reduced so as not to exceed the amount actually received.

Section 4. BE IT FURTHER RESOLVED, that there are also hereby appropriated certain portions of the commissions and fees for collecting taxes and licenses and for administering other funds which the County Trustee, County Clerk, Circuit Court Clerk, County Register, Sheriff and the Clerk and Master and their officially authorized deputies and assistants may severally be entitled to receive under state laws heretofore and hereafter enacted. Expenditures out of commissions, and/or fees collected by the County Trustee, County Clerk, Clerk and Master, County Register and the Sheriff may be made for such purposes and in such amounts as may be authorized by existing law or by valid order of any court having power to make such authorizations. Any excess commissions and/or fees collected over and above the expenditure duly and

conclusively authorized to be paid there-from shall be paid over to the County Trustee to the credit of the County General Fund as provided by law.

Section 5. BE IT FURTHER RESOLVED, that the School Funds which are received by the County and which are to be apportioned to City Schools within the County shall be paid to the Cities by the County Trustee in accordance with existing law.

Section 6. BE IT FURTHER RESOLVED, that the County Mayor is hereby authorized to borrow money on tax anticipation notes provided such notes are first approved by the Director of Local Finance, to pay the expenses herein authorized until the taxes and other revenues for the fiscal year 2024-2025 have been collected, not to exceed 60% of the appropriations. The proceeds of loans for each of the individual funds shall be used only to pay the expenses and other requirements of the fund for which the loan is made, and the loan shall be paid out of the revenues of the fund for which money is borrowed. The notes evidencing the loans authorized under this section shall be issued under the authority of TCA-9-21-801 et. seq. Said notes shall be signed by the County Mayor and countersigned by the County Clerk with the seal of the County attached thereto and shall mature and be paid in full without renewal not later than June 30, 2025

Section 7. BE IT FURTHER RESOLVED, that any appropriation made by this resolution which covers the same purpose for which a specific appropriation is made by statute is made in lieu of, but not in addition to, said statutory appropriation. The salary, wages or other remuneration of each officer, employee or agent of the County shall not be in excess of the amount authorized by existing law or as provision for such salaries, wages or other remuneration hereby authorized shall in no case be construed as permitting expenditures for any Department, Agency, Office, or Division of the County in excess of that appropriated herein for such Department, Agency, Office or Division of the County. The salary of the County Mayor is set in an amount not to exceed \$141,145, and the salary of the Director of Finance is set at an amount not to exceed \$125,276. Such appropriation shall constitute the limit to the expenditures of any Department, Agency, Office, or Division of the County for the fiscal year beginning July 1, 2024, and ending June 30, 2025. All purchases, expenditures, and obligations against the amounts herein appropriated shall be made in accordance with existing laws governing the same.



(Res. # 24-039A con't)

Section 8. BE IT FURTHER RESOLVED, that any amendment to the budget causing an increase or decrease in budgeted revenue or expenditures shall be made in accordance with subdivisions (b) (1) - (3) of Tennessee Code Annotated 5-9-407 requiring legislative body approval. Line-item amendments within a major category may be approved in accordance with subdivision(d) (1) of Tennessee Code Annotated 5-9-407. Upon approval of the County School Board, the budgets within the School Federal Projects Fund shall be the budget approved for separate projects within the fund by the Tennessee Department of Education without additional approval of the local legislative body.

Section 9. BE IT FURTHER RESOLVED, that the delinquent county property taxes for the year 2023 and prior years and the interest and penalty hereon collected during the year ending June 30, 2025, shall be apportioned to the various county funds according to the subdivision of the tax levy for the year 2023. The Clerk and Master, the County Trustee, and the Director of Finance are hereby authorized and directed to make such apportionment accordingly.

Section 10. BE IT FURTHER RESOLVED, that all unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse, and be of no further force and effect at the end of the fiscal year at June 30, 2025.

Section 11. BE IT FURTHER RESOLVED, that the following non-profit organizations are included in the appropriations from the General Fund # 101. The funding amounts are detailed below per the requirement of the State of Tennessee, Comptroller of the Treasury. Payments to these non-profit organizations may not exceed the amount appropriated.

McMinn County Rescue Squad	\$ 3,050.00
Etowah Rescue Squad	3,050.00
Englewood Rescue Squad	1,000.00
Claxton Rescue Squad	1,000.00
Hiwassee Mental Health	7,000.00
Tri-County Center	10,500.00
McMinn Senior Citizen	12,000.00
Etowah Senior Citizen	4,700.00
Southeast Tennessee Human Resource Agency	7,992.00
McMinn County Library Board	154,000.00
Tennessee Overhill Heritage	17,000.00
McMinn County Economic Development Authority	<u>71,000.00</u>
<b><u>TOTAL NON-PROFIT FUNDING</u></b>	<b><u>\$288,242.00</u></b>

Section 12. BE IT FURTHER RESOLVED, that this resolution shall take effect from and after its passage and its provisions shall be in force from and after July 1, 2024. This resolution shall be spread upon the minutes of the County Commission.

PASSED THIS 28<sup>th</sup> DAY OF JUNE 2024

(Res. # 24-039A con't)

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COUNTY MAYOR

ATTEST:

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COUNTY CLERK

Chairman Scott Curtis – Aye  
Tim King - Aye  
Roger Masingale - Aye  
Brent Carter - Absent  
J. W. McPhail – Aye  
Jerry Millsaps - Aye  
Tad Simpson - Aye  
Charles Slack – Absent  
Travis Crisp - Aye  
Scott Cass – Aye

MOTION made by Commissioner King, and seconded by Commissioner McPhail, to approve this resolution.

Motion carried by roll call vote, as recorded:

7. REVIEW AND APPROVAL OF CONTRACTS

A. A Resolution to Approve the DGA Grant Contract Between McMinn County and State of Tennessee Department of Health.

Mr. Luallen presented resolution #24-040 along with a copy of the Grant Contract.

RESOLUTION NO. 24-040

A RESOLUTION TO APPROVE THE DGA GRANT CONTRACT BETWEEN MCMINN COUNTY AND STATE OF TENNESSEE DEPARTMENT OF HEALTH

WHEREAS, it is the conviction of McMinn County, that every individual in the County has good health care readily available; and

WHEREAS, in order to properly perform the duties of county government as prescribed by law, it is often in McMinn County's interest to enter into contracts with other entities; and

WHEREAS, McMinn County has previously entered into a contract with the State of Tennessee Department of Health to protect and improve the physical health of the county citizens through the prevention of conditions that may threaten good health; and

WHEREAS, the total appropriation for which the County shall receive is \$1,050,900.00; and

WHEREAS, McMinn County Health Department does provide these services and both parties do hereby agree to these provisions in the contract for FY 2024-25.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 28<sup>th</sup> DAY OF JUNE, 2024, that this Commission does hereby approve this contract.

(Res. # 24-040 con't)

AND FURTHERMORE RESOLVES to give authority to the County Mayor or his designee to execute and administer the duties of said contract.

(Orig signed by John M. Gentry)  
McMinn County Mayor

Attest:

(Orig signed by Melinda King)  
County Clerk

MOTION made by Commissioner McPhail, and seconded by Commissioner Simpson, to approve this resolution.

Motion carried by voice vote.

B A Resolution to Approve the Transfer of Property from the City of Athens Police Department to McMinn County Sheriff's Department.

Mr. Luallen presented resolution #24-041 along with a copy of the resolution from the City of Athens approving this.

RESOLUTION NO. 24-041

A RESOLUTION TO APPROVE THE TRANSFER OF PROPERTY FROM THE CITY OF ATHENS POLICE DEPARTMENT TO MCMINN COUNTY SHERIFF'S DEPARTMENT

WHEREAS, Athens City Police Department requests to transfer a K-9 officer to McMinn County Sheriff's Department at no cost to McMinn County Government; and

WHEREAS, McMinn County Sheriff, Joe Guy requests approval to accept the K-9 officer; and

WHEREAS, both the McMinn County Sheriff's Office and Athens City Police Department agree to this transfer; and

WHEREAS, according to T.C.A. 12-2-420 purchases/transfers of surplus property may be made without competitive bidding between governmental agencies provided the governing bodies of each agency approves; and

NOW BE IT THEREFORE RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE MEETING IN REGULAR SESSION ON THIS THE 28<sup>th</sup> DAY OF JUNE 2024, that the Commission does hereby approve the request of McMinn County Sheriff, Joe Guy.

(Orig signed by John M. Gentry)  
McMinn County Mayor

Attest:

(Orig signed by Melinda King)  
County Clerk

MOTION made by Commissioner Cass, and seconded by Commissioner Millsaps, to approve this resolution.

Motion carried by voice vote.

C. A Resolution to Designate the use of Interest Earned on the Opioid Settlement Funds.

Mr. Luallen presented resolution #24-042.

(Res. # 24-042 con't)

RESOLUTION NO. 24-042

A RESOLUTION TO DESIGNATE THE USE OF INTEREST EARNED ON THE OPIOID SETTLEMENT FUNDS

WHEREAS, McMinn County has received and will continue to receive Opioid Settlement funds to assist in the mitigation of the effects of the opioid epidemic on its citizens; and

WHEREAS, it is the recommendation of the McMinn County Budget Committee to designate the interest earned from the settlement funds back to the original fund; and

NOW BE IT THEREFORE RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE MEETING IN REGULAR SESSION ON THIS THE 28<sup>th</sup> DAY OF JUNE 2024, that the Commission does hereby approve the recommendation of the McMinn County Budget Committee.

(Orig signed by John M. Gentry)  
McMinn County Mayor

Attest:

(Orig signed by Melinda King)  
County Clerk

MOTION made by Commissioner Simpson, and seconded by Commissioner Masingale, to approve this resolution.

Motion carried by voice vote.

D. A Resolution to Approve the Acceptance of the Transfer of Property from the 10<sup>th</sup> Judicial Drug Task Force to the McMinn County Sheriff's Department.

Mr. Luallen presented resolution #24-043 along with a copy of the request from the Drug Task Force.

RESOLUTION NO. 24-043

A RESOLUTION TO APPROVE THE ACCEPTANCE OF TRANSFER OF PROPERTY FROM THE 10<sup>th</sup> JUDICIAL DRUG TASK FORCE TO THE MCMINN COUNTY SHERIFF'S DEPARTMENT

WHEREAS, 10<sup>th</sup> Judicial Drug Task Force director, Bill Cherry, requests approval to declare DTF Asset #273, a 2009 Dodge Charger, as surplus and transfer this property to McMinn County Sheriff's Department for the amount of \$4,500.00 which will be funded by SRO Grant provided by the State of Tennessee; and

WHEREAS, the 10<sup>th</sup> Judicial Drug Task Force and the McMinn County Sheriff's Department agree to this sale; and

WHEREAS, according to T.C.A. 12-2-420 purchases/transfers of surplus property may be made without competitive bidding between governmental agencies provided the governing bodies of each agency approves; and

NOW BE IT THEREFORE RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE MEETING IN REGULAR SESSION ON THIS THE 28<sup>th</sup> DAY OF JUNE 2024, that the Commission does hereby approve this request.

(Orig signed by John M. Gentry)  
McMinn County Mayor

Attest:

(Orig signed by Melinda King)  
County Clerk

(Res. # 24-043 con't)

MOTION made by Commissioner Millsaps, and seconded by Commissioner Cass, to approve this resolution.

Motion carried by voice vote.

E. A Resolution to Authorize and Appropriate Funds for an Actuarial Study to Determine the Cost(s) Associated with increasing the Minimum Monthly Service Retirement Allowance for former, Current and Future Members of Boards, Commissions, Committees, Council, and the like with Creditable Services in the Tennessee Consolidated Retirement System ("TCRS") Pursuant to Tennessee Code Annotated, Section 8-35-226.

Mr. Luallen presented resolution #24-044.

Tennessee Consolidated  
Retirement System

RESOLUTION 24-044

A RESOLUTION to authorize and appropriate funds for an actuarial study to determine the cost(s) associated with increasing the minimum monthly service retirement allowance for former, current and future members of boards, commissions, committees, councils and the like with creditable service in the Tennessee Consolidated Retirement System ("TCRS") pursuant to Tennessee Code Annotated, Section 8-35-226.

WHEREAS, Tennessee Code Annotated, Section 8-36-209(a)(2) provides that the chief legislative body of any city, special school district or county may increase the minimum service retirement allowance payable to its former, current and future members of boards, commissions, committees, councils and the like with respect to creditable service established by such members pursuant to Tennessee Code Annotated, Section 8-35-226. Said minimum service retirement allowance may be increased as follows:

(i) Eighteen dollars and one cent (\$18.01) per month effective as of July 1, 2023 for each year of such creditable service, but adjusted on each July 1 thereafter pursuant to the cost-of-living provisions in Tennessee Code Annotated, Section 8-36-701(b)(1) and (2); or

(ii) Twenty-five dollars and seventy-three cents (\$25.73) per month effective as of July 1, 2023 for each year of such creditable service, but adjusted on each July 1 thereafter pursuant to the cost-of-living provisions in Tennessee Code Annotated, Section 8-36-701(b)(1) and (2); and

WHEREAS, to set the minimum service retirement allowance under either item (i) or item (ii) above, the chief legislative body of the respective city, special school district or county must pass a resolution authorizing the provisions of either item (i) or item (ii) above and paying the estimated increased pension liability (x) in a lump sum or (y) through an increase in the employer contribution rate of the city, special school district or county for the next fiscal year (July 1 – June 30) following the adoption of the resolution or (z) through amortizing the amount over a period of time not to exceed ten (10) years from the date of the adoption of the resolution; and

WHEREAS, in order to determine the estimated increased pension liability, it is necessary the chief legislative body of the respective city, special school district or county adopt a resolution authorizing and paying for the cost of an actuarial study to determine the estimated liability associated with increasing the minimum service retirement benefit.

(Res. # 24-044 con't)

NOW THEREFORE, BE IT RESOLVED, that the County Commission of McMinn County hereby authorizes and agrees to pay for an actuarial study to determine the estimated increased pension liability to increase the minimum service retirement allowance payable its former, current and future members of boards, commissions, committees, councils and the like with respect to creditable service established pursuant to Tennessee Code Annotated, Section 8-35-226 based on the following scenarios:

- A. **MINIMUM SERVICE RETIREMENT ALLOWANCE.** Assuming the Governing Body adopts one the following:
- (1)  Eighteen dollars and one cent (\$18.01) per month effective as of July 1, 2023 for each year of such creditable service, but adjusted on each July 1 thereafter pursuant to the cost-of-living provisions in Tennessee Code Annotated, Section 8-36-701(b)(1) and (2).
  - (2)  Twenty-five dollars and seventy-three cents (\$25.73) per month effective as of July 1, 2023 for each year of such creditable service, but adjusted on each July 1 thereafter pursuant to the cost-of-living provisions in Tennessee Code Annotated, Section 8-36-701(b)(1) and (2).
- B. **PAYMENT TYPE.** Assuming the Governing Body elects to fund the estimated increased pension liability under one of the following scenarios - NOTE: THE BASIC ACTUARIAL STUDY INCLUDES THE COST OF DETERMINING THE LIABILITY FOR ALL OF THE FOLLOWING PAYMENT SCENARIOS:
- (1) Paying the amount in a lump sum.
  - (2) Paying the amount through an increase in the Political Subdivision's employer contribution rate for the next July 1 – June 30.
  - (3) Paying the amount through amortizing the amount over a period of time not to exceed ten (10) years from the date of the adoption of the resolution.

BE IT FURTHER RESOLVED that there is hereby appropriated from the general funds of the Political Subdivision such amount as is required to pay for the cost of the actuarial study. Upon receipt of the actuarial study results, the Political Subdivision shall pay the cost for the study from the funds herein above appropriated to TCRS, or as otherwise directed by the TCRS Board of Trustees.

STATE OF TENNESSEE

COUNTY OF McMINN

I, Melinda King, clerk of the County Commission of McMinn County, Tennessee do hereby certify that this is a true and exact copy of the foregoing

Resolution that was approved and adopted in accordance with applicable law at a meeting held on the 28th day of June, 2024, the original of which is on file in this office.

IN WITNESS THEREOF, I have hereunto set my hand, and the seal of McMinn County.

(Res. # 24-044 con't)

As Clerk of the Board, as aforesaid

SEAL

(Orig signed by John M. Gentry)  
 McMinn County Mayor

Attest:

(Orig signed by Melinda King)  
 County Clerk

MOTION made by Commissioner McPhail, and seconded by Commissioner Simpson, to approve this resolution.

Motion carried by voice vote.

8. APPROVAL OF BUDGET AMENDMENTS

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner.

FUND: GENERAL FUND # 101			Date: 6/21/2024	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Reserve	Unassigned Fund Balance	39000	133,400.00	
County Mayor	Secretary	51300-161		600.00
Accounting & Budgeting	Other Salaries & Wages	52100-189		7,000.00
Sheriff's Department	County Official/Admin Officer	54110-101		800.00
Jail	Other Salaries & Wages	54210-189		125,000.00
Explanation: To account for additional payroll accruals for fiscal year ending June 30, 2024.				
State of Tennessee	Other State Revenue	46900	52,943.00	
Election Commission	Legal Notices, Recording & Court Cost	51500-332		15,000.00
Election Commission	Postal Charges	51500-348		15,000.00
Election Commission	Printing, Stationery & Forms	51500-349		20,000.00
Election Commission	Office Supplies	51500-435		2,943.00
Explanation: To budget revenue and expenditures related to Presidential Primary election in FY 23-24.				
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Reserve	Unassigned Fund Balance	39000	10,000.00	
County Medical Examiner	Medical Personnel	54610-131		5,000.00
County Medical Examiner	Transports/Autopsies	54610-351		5,000.00
Explanation: To budget additional funds for anticipated expenditures in FY 23-24.				
Federal Through State	Other Federal Through State	47590-ELECE	10,700.00	
Election Commission	Other Supplies & Materials	51500-499 ELECE		7,280.00
Election Commission	Voting Machines	51500-731 ELECE		3,420.00
Explanation: To budget additional revenue and expenditures related to Election Equipment & Supplies Grant.				

MOTION made by Commissioner King and seconded by Commissioner Masingale to approve these budget amendments.

(con't)

Chairman Scott Curtis – Aye  
 Tim King - Aye  
 Roger Masingale - Aye  
 Brent Carter - Absent  
 J. W. McPhail – Aye  
 Jerry Millsaps - Aye  
 Tad Simpson - Aye  
 Charles Slack – Absent  
 Travis Crisp - Aye  
 Scott Cass – Aye

Motion carried by roll call vote, as recorded:

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner. These did have School Board approval.

Fund: Federal Projects # 141		Date: 05/21/2024		
Community Services	Case Management Assistant	72290-103		0.06
Community Services	Educational Assistants	72290-163		8,070.52
Community Services	Social Security	72290-201		471.23
Community Services	State Retirement	72290-204		336.65
Community Services	Medical Insurance	72290-207	9,085.91	
Community Services	Medicare	72290-212		207.45
Explanation: To amend the approved Voc-Rehab (School to Work) budget for the period of Oct 1, 2023 through Sept 30, 2024.				
Early Childhood Education	Teachers	73400-116	0.17	
Early Childhood Education	Educational Assistants	73400-163	284.04	
Early Childhood Education	Social Security	73400-201	15.34	
Early Childhood Education	State Retirement	73400-204		259.88
Early Childhood Education	Life Insurance	73400-206	206.60	
Early Childhood Education	Medical Insurance	73400-207		246.85
Early Childhood Education	Employer Medicare	73400-212	3.55	
Explanation: To amend the budget for FY 2023-24 Voluntary Pre-K budget to match ePlan.				

Fund: 141 General Purpose School SUB FUND 182 Summer Learning Camps		Date: 05/02/2024		
Federal Through State	Other Federal Through State	47590	105,592.04	
State Revenue	Other State Education Funds	46590		105,592.04
Explanation: To adjust the revenue budget for the Summer Learning Camps for FY 2023-2024.				
Other Sources	Insurance Recovery	49700	24,835.19	
Regular Instruction Program	Regular Instruction Equipment	71100-722		5,175.00
Transportation	Other Charges	72710-599		19,660.19
Explanation: To add budget funds for Instruction Equipment and Transportation from insurance claims paid in FY 23-24				
State of Tennessee	Other State Education Funds	46590-MCHS	1,200.00	
State of Tennessee	Other State Education Funds	46590-CTRL	1,200.00	
State of Tennessee	Other Charges	72130-599		2,400.00
Explanation: To budget funds received for Youth Wellness (Risk Behavior) Survey completed for the FY 23-24 budget.				
Special Education Program	Travel	72220-355	101,679.43	
Transportation	Contracts with Parents	72710-313		101,679.43
Explanation: to adjust Special Education travel budget to new line item per State Department of Education.				
Other Local Revenue	Miscellaneous Refunds	72130-399-CSH	11,605.90	6,000.00
Other Student Support	Other Supplies & Materials	72130-399-CSH		1,500.00
Other Student Support	In-Service/Staff Development	72130-399-CSH		105.00
Other Student Support	Other Contracted Services	72130-399-CSH		10,000.00
EXPLANATION: To enter the budget for TN Care funds received through Coordinated School Health for FY 23-24.				



(con't)

Fund: General Purpose School Fund # 141			Date: 06/27/2024	
Regular Instruction Program	Teachers	71100-116	60,000.00	
Regular Instruction Program	Educational Assistants	71100-163		13,000.00
Regular Instruction Program	Certified Substitute Teachers	71100-195		36,000.00
Regular Instruction Program	Non-Certified Substitute Teachers	71100-198		11,000.00
Alternative Instruction Program	Teachers	71150-116		500.00
Alternative Instruction Program	Instructional Supplies	71150-429	500.00	
Special Education	Educational Assistants	71200-163	65,00.00	
Special Education	Certified Substitute Teachers	71200-195		14,000.00
Special Education	Medical Insurance	71200-207	7,500.00	
Career & Tech. Education Program	Non-Certified Substitute Teachers	71300-198		10,000.00
Career & Tech. Education Program	Medical Insurance	71300-207	14,000.00	
Attendance	Supervisor/Director	72100-105		15,100.00
Attendance	Social Security	72100-201		900.00
Attendance	State Retirement	72100-204		1,100.00
Attendance	Employer Medicare	72100-212		210.00
Attendance	Other Contracted Services	72100-399	17,310.00	
Health Services	Supervisor/Director	72120-105		12,000.00
Health Services	Other Salaries & Wages	72120-189		5,000.00
Health Services	Medical Personnel	72120-131	232,500.00	
Health Services	Medical Insurance	72120-207	18,000.00	
Health Services	Other Supplies and Materials	72120-499		150.00
Health Services	In Service/Staff Development	72120-524		150.00
Health Services	Other Charges	72120-599		700.00
Other Student Support	Guidance Personnel	72130-123	30,000.00	
Other Student Support	Secretary(s)	72130-161		2,500.00
EXPLANATION: To avoid functional category deficits at fiscal yearend (page 1 of 4)				
Fund: General Purpose School Fund # 141			Date: 06/27/2024	
Other Student Support	Other Supplies & Materials	72130-189		30,000.00
Other Student Support	Social Security	72130-201		8,500.00
Other Student Support	Ret-Hybrid Stabilization	72130-217		3,500.00
Other Student Support	Evaluation and Testing	72130-322	43,500	
Other Student Support	Other Charges	72130-599		29,000.00
Regular Instruction Program	State Retirement	72210-204	8,000.00	
Regular Instruction Program	In Service/Staff Development	72210-524		8,000.00
Special Education Program	Supervisor/Director	72220-105		14,000.00
Special Education Program	Phycological Personnel	72220-124	51,300.00	
Special Education Program	Clerical Personell	72220-162		300.00
Special Education Program	Contacts with Other Public Agency	72220-310		6,000.00
Special Education Program	Travel	72220-355		57,000.00
Special Education Program	Other Contracted Services	72220-399		6,000.00
Special Education Program	Other Supplies & Materials	72220-499		5,000.00
Special Education Program	In Service/Staff Development	72220-524		20,000.00
Career & Tech. Education Program	Supervisor/Director	72230-105		14,459.84
Career & Tech. Education Program	Other Salaries & Wages	72230-189		1,723.13
Career & Tech. Education Program	Social Security	72230-201		693.90
Career & Tech. Education Program	State Retirement	72230-204		63.04
Career & Tech. Education Program	Medical Insurance	72230-207	10,249.69	
Career & Tech. Education Program	Employer Medicare	72230-212		162.27

(con't)

Career & Tech. Education Program	Ret-Hybrid Stabilization	72230-217		972.10
Career & Tech. Education Program	Travel	72230-355	3,000.00	
Career & Tech. Education Program	In-Service/Staff Development	72230-524	824.59	
Other Programs	Educational Assistants	72290-163		8,070.52
EXPLANATION: To avoid functional category deficits at fiscal year end (page 2 of 4)				
Other Programs	Social Security	72290-201		463.51
Other Programs	State Retirement	72290-204		336.67
Other Programs	Medical Insurance	72290-207	8,979.10	
Other Programs	Employer Medicare	72290-212		108.40
Board of Education	Secretary of Board	72310-118		450.00
Board of Education	Social Security	72310-201		4,600.00
Board of Education	Employer Medicare	72310-212		1,200.00
Board of Education	Other Fringe Benefits	72310-299		24,000.00
Board of Education	Legal Services	72310-331		5,000.00
Board of Education	Trustee's Commission	72310-510	34,800.00	
Office of the Superintendent	County Official/Administrative Office	72320-101		1.00
Office of the Superintendent	Career Ladder	72320-117		1,000.00

Office of the Superintendent	Social Security	72320-201		1,000.00
Office of the Superintendent	Communication	72320-307	6,201.00	
Office of the Superintendent	Office Supplies	72320-435		700.00
Office of the Superintendent	Other Charges	72320-599		3,500.00
Office of the Principle	Medical Insurance	72410-204	8,000.00	
Office of the Principle	Travel	72410-355		3,000.00
Office of the Principle	Other Charges	72410-599		5,000.00
Operation of Plant	Other Contracted Services	72610-399	20,000.00	
Operation of Plant	Electricity	72610-415	61,000.00	
Operation of Plant	Natural Gas	72610-434	40,000.00	
Operation of Plant	Other Supplies & Materials	72610-499		67,000.00
Operation of Plant	Other Charges	72610-599		25,000.00
Operation of Plant	Plant Operation Equipment	72610-720		29,000.00
EXPLANATION: To avoid functional category deficits at fiscal year end (page 3 of 4)				
Maintenance of Plant	Other Salaries & Wages	72620-189	8,750.00	
Maintenance of Plant	Social Security	72620-201	2,500.00	
Maintenance of Plant	Medical Insurance	72620-207	2,500.00	
Maintenance of Plant	Maintenance & Repair Serv.	72620-336	8,200.00	
Maintenance of Plant	Other Supplies and Materials	72620-499		130,000.00
Maintenance of Plant	Other Charges	72620-599		10,000.00
Maintenance of Plant	Other Equipment	72620-790		45,000.00
EXPLANATION: To avoid functional category deficits at fiscal year end (page 4 of 4)				

MOTION made by Commissioner McPhail and seconded by Commissioner Simpson to approve these budget amendments.

- Chairman Scott Curtis – Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Absent
- J. W. McPhail – Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack – Absent
- Travis Crisp - Aye
- Scott Cass – Aye

Motion carried by roll call vote, as recorded:

(con't)

Mr. Luallen presented the following budget amendments, a copy- of which was provided to each Commissioner. These did have School Board approval.

Fund: Central Cafeteria Fund # 143			Date: 06/11/2024	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Food Service	Clerical Personal	73100-162		450.00
Food Service	Social Security	73100-201	450.00	
Explanation: To amend the budget to reflect expenditure increases for Clerical Personnel for FY 23-24.				

Fund: Central Cafeteria Fund # 143			Date: 06/26/2024	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Food Service	Clerical Personal	73100-162		20,000.00
Food Service	State Retirement	73100-204		500.00
Food Service	Medical Insurance	73100-207	17,000.00	
Food Service	Other Supplies & Materials	73100-499	3,500.00	
Explanation: To amend the budget to reflect Summer School expenditures for FY 23-24.				

MOTION made by Commissioner Millsaps and seconded by Commissioner King to approve these budget amendments.

- Chairman Scott Curtis – Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Absent
- J. W. McPhail – Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack – Absent
- Travis Crisp - Aye
- Scott Cass – Aye

Motion carried by roll call vote, as recorded:

Mr. Luallen presented the following budget amendments, a copy- of which was provided to each Commissioner.

Fund: Solid Waste Disposal # 189			Date: 06/21/2024	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Revenues-Other Sources	Transfers In	49800	900,000.00	
Public Health & Welfare Process	Oher Capital Outlay	91140-799 ARP		900,000.00
Explanation: To budget re-allocation of ARP funds initially approved for Self-Insurance claims for Hiwassee Utitlites and Broadband.				

MOTION made by Commissioner McPhail and seconded by Commissioner Masingale to approve these budget amendments.

- Chairman Scott Curtis – Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Absent
- J. W. McPhail – Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack – Absent
- Travis Crisp - Aye
- Scott Cass – Aye

Motion carried by roll call vote, as recorded:

9. COMMENTS FROM THE AUDIENCE

None.

Chairman Curtis said that at this point in the meeting they were going to take a recess for attorney/client privilege and discuss some things with Mr. Hill. Mr. Gentry ask everyone to step out of the room.

Chairman Curtis called the meeting back to order. Mayor Gentry said they would go ahead and address the court case of Valarie Bachert, Plaintiff vs McMinn County Government, Defendant. Commissioner Crisp made motion to pay up to \$7,300 from the sheriff's budget to the plaintiff in this case, second by Commissioner King to settle.

Motion carried by voice vote.

10. RESOLUTIONS

- A. A Resolution Authorizing McMinn County's Participation in a Litter Control Grant for Fiscal Year 2024-25 from the Tennessee Department of Transportation, Highway Maintenance Division; and Authorizing the County Mayor to Administer Activities Associated with this Grant.

Mr. Gentry presented resolution # 24-045.

RESOLUTION NO 24-045

A RESOLUTION AUTHORIZING MCMINN COUNTY'S PARTICIPATION IN A  
LITTER CONTROL GRANT FOR FISCAL YEAR 2024-25 FROM THE  
TENNESSEE DEPARTMENT OF TRANSPORTATION, HIGHWAY MAINTENANCE DIVISION; AND  
AUTHORIZING THE COUNTY MAYOR TO ADMINISTER ACTIVITIES ASSOCIATED WITH THIS  
GRANT

WHEREAS, McMinn County has received grant assistance from the Tennessee Department of Transportation for litter control activities in McMinn County, known as the "Litter Grant" since 1986; and

WHEREAS, the award of such a grant requires the authorization and consent of the McMinn County Commission for grant application and contract execution, subject to award by the Tennessee Department of Transportation; and

WHEREAS, the allocation for FY 2024-25 is \$55,100; and

WHEREAS, this body deems the continued administration of litter grant activities as in the best interest of the citizens of McMinn County.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 28<sup>th</sup> DAY OF JUNE 2024, that this Commission authorizes McMinn County's participation in a litter grant in FY 2024-25 with the Tennessee Department of Transportation, the public welfare requiring it, and FURTHER RESOLVES to authorize the County Mayor to execute all necessary documents regarding this grant application.

(Orig signed by John M. Gentry)  
McMinn County Mayor

Attest:

(Orig signed by Melinda King)  
County Clerk

MOTION made by Commissioner Cass, and seconded by Commissioner Crisp to approve this resolution.

Motion carried by voice vote

- B. A Resolution to Reallocate American Rescue Plan Funds for Infrastructure, Broadband, and Other Capital Projects.

(Res. # 24-046 con't)

Mr. Gentry presented resolution # 24-046. This did have Budget Committee approval.

RESOLUTION NO. 24-046

A RESOLUTION TO REALLOCATE AMERICAN RESCUE PLAN FUNDS FOR INFRASTRUCTURE,  
BROADBAND, AND OTHER CAPITAL PROJECTS

WHEREAS, McMinn County was awarded and has received \$10,448,854 in American Rescue Plan (ARP) funds from the United States Treasury; and

WHEREAS, the allocation of these funds was approved at the November 2022 McMinn County Commission meeting; and

WHEREAS, \$900,000 of the original funding was allocated for the McMinn County Self Insured Fund but is no longer needed in that line item; and

WHEREAS, \$425,000 of the Self-Insured Fund had previously been reallocated for capital improvements at Hiwassee Utilities Commission; and

WHEREAS, McMinn County is now reallocating the remaining \$475,000 to the capital projects fund to be utilized for infrastructure, broadband, and other capital projects; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 28<sup>th</sup> DAY OF JUNE, 2024, that this Commission does hereby approve the recommendation of the Budget Committee and reallocates the ARP funds as stated, and FURTHERMORE, grants the County Mayor and Director of Finance to distribute said funds.

(Orig signed by John M. Gentry)  
McMinn County Mayor

Attest:

(Orig signed by Melinda King)  
County Clerk

MOTION made by Commissioner King, and seconded by Commissioner Simpson to approve this resolution.

Motion carried by voice vote.

C. A Resolution to Approve the Distribution Formula of Tourism Funds and the Creation of a Tourism Director Position Under the McMinn County Economic Development Authority.

Mr. Gentry presented resolution # 24-047. This did have Budget Committee approval.

RESOLUTION NO. 24-047

A RESOLUTION TO APPROVE THE DISTRIBUTION FORMULA OF TOURISM FUNDS AND THE  
CREATION OF A TOURISM DIRECTOR POSITION UNDER THE MCMINN COUNTY ECONOMIC  
DEVELOPMENT AUTHORITY

WHEREAS, McMinn County levies a five percent hotel/motel occupancy tax to fund tourism and economic development initiatives; and

WHEREAS, this commission previously approved a funding distribution plan of the tourism fund as follows: 25% Events, 33% Programming and Promotion and 42% Capital Development; and

WHEREAS, the Budget Committee recommends changing the distribution formula to 25% Events, 42% Programming and Promotion and 33% Capital Development: and

(Res. # 24-047 con't)

WHEREAS, the McMinn County Tourism Strategic Plan strongly recommended a position be created to “own” tourism promotion for McMinn County and its municipalities; and

WHEREAS, the Hotel/Motel tax distribution change will generate the \$50,000 needed to create the position of McMinn County Tourism Director under the direction of the McMinn County Economic Development Authority; and

WHEREAS, the McMinn County Budget Committee recommends this new allocation of Hotel/Motel Funds, and the annual appropriation of fifty thousand dollars to the McMinn County Economic Development Authority to create the position of McMinn County Tourism Director.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 28<sup>th</sup> DAY OF JUNE 2024, that this Commission does hereby approve the new distribution of the tourism portion of Hotel/Motel funds, creation of a McMinn County Tourism Director under the McMinn County Economic Development Authority, AND FURTHERMORE, authorizes the county mayor to execute the necessary documents and agreements to fulfill the intent of this resolution.

(Orig signed by John M. Gentry)  
McMinn County Mayor

Attest:

(Orig signed by Melinda King)  
County Clerk

MOTION made by Commissioner King, and seconded by Commissioner Simpson to approve this resolution.

Motion carried by voice vote.

D. A Resolution to Approve the Request of Funds by the Athens Area Council for the Arts to Complete the Renovations of the Peggy Dow Center.

Mr. Gentry presented resolution # 24-048 along with a letter of request from Scottie Mayfield. This did have Budget Committee approval.

RESOLUTION NO. 24-048

A RESOLUTION TO APPROVE THE REQUEST OF FUNDS BY  
THE ATHENS AREA COUNCIL FOR THE ARTS TO COMPLETE THE RENOVATIONS OF THE PEGGY  
DOW CENTER FOR PERFORMING ARTS

WHEREAS, the Athens Area Council for the Arts has requested \$75,000 to assist in funding the completion of the Peggy Dow Center for the Arts area; and

WHEREAS, this recommendation from the Budget Committee is to provide \$75,000 from Tourism/Hotel-Motel Tax funds in the amount of \$25,000 per fiscal year with appropriate advertisement of this donation to a non-profit as prescribed by law.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 28<sup>th</sup> DAY OF JUNE, 2024 that this Commission does hereby approve this recommendation from the Budget Committee to provide \$25,000 a year for three years to aid in the renovation of the Peggy Dow Center for Performing Arts, the public welfare requiring it.

(Orig signed by John M. Gentry)  
McMinn County Mayor

Attest:

(Orig signed by Melinda King)  
County Clerk

MOTION made by Commissioner Millsaps, and seconded by Commissioner Cass to approve this resolution.

Motion carried by voice vote.

11. ELECTIONS, APPOINTMENTS AND CONFIRMATIONS

- A. A Resolution to Confirm the Re-Appointment of Jeff Melton to the Riceville Utility District Board of Directors.

Mr. Gentry presented resolution # 24-049.

RESOLUTION NO. 24-049

A RESOLUTION TO CONFIRM THE REAPPOINTMENT OF JEFF MELTON  
TO THE RICEVILLE UTILITY DISTRICT BOARD OF DIRECTORS

WHEREAS, Jeff Melton's term on the Riceville Utility District Board of Directors has expired; and

WHEREAS, Tennessee Code Annotated 7-82-307 empowers utility districts to submit the names of prospective board members to the County Mayor for appointment and reappointment; and

WHEREAS, based upon the recommendation of the Riceville Utility District Board of Directors, and finding no sound reason to reject the recommendation, County Mayor John Gentry does recommend Jeff Melton of the Riceville community to be reappointed as a member of the Riceville Utility District Board of Directors for a four year term subject to County Commission confirmation.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE MEETING IN REGULAR SESSION THIS THE 28<sup>th</sup> DAY OF JUNE 2024 that this Commission does hereby confirm the reappointment of Jeff Melton to the Riceville Utility District Board of Directors.

(Orig signed by John M. Gentry)  
McMinn County Mayor

Attest:

(Orig signed by Melinda King)  
County Clerk

MOTION made by Commissioner King, and seconded by Commissioner Simpson, to approve this resolution.

Motion carried by voice vote.

- B. A Resolution to Confirm the Re-Appointment of Eddie Arnwine to the McMinn County Regional Planning Commission.

Mr. Gentry presented resolution # 24-050.

RESOLUTION NO. 24-050

A RESOLUTION TO CONFIRM THE REAPPOINTMENT OF  
EDDIE ARNWINE TO THE McMINN COUNTY  
REGIONAL PLANNING COMMISSION

WHEREAS, McMinn County has a regional planning commission to provide for the review of the proposed development of property in McMinn County subject to the rules and regulations of said regional planning commission; and

WHEREAS, state law grants authority to the County Mayor to appoint members to the regional planning commission upon confirmation by the county legislative body; and

WHEREAS, John M. Gentry as McMinn County Mayor, nominates Eddie Arnwine for reappointment to the McMinn County Regional Planning Commission.

(Res. # 24-050 con't)

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION ON THIS 28<sup>th</sup> DAY OF JUNE 2024, that this commission does hereby confirm the reappointment of Eddie Arnwine to the McMinn County Regional Planning Commission.

(Orig signed by John M. Gentry)  
McMinn County Mayor

Attest:

(Orig signed by Melinda King)  
County Clerk

MOTION made by Commissioner Simpson, and seconded by Commissioner Masingale, to approve this resolution.

Motion carried by voice vote.

#### 12. REPORTS FROM COMMITTEES, COUNTY OFFICIALS, COMMENTS FROM COMMISSIONERS

Chairman Curtis—Budget Committee met and had a joint Audit Committee Meeting and reviewed the audits with no findings and everything looked great.

Commissioner McPhail—Congratulated everyone on the clean audit.

Chairman Curtis—Thanked Jason and his staff for all the hard work on the budget and all committee heads for the smooth process.

#### 13. COMMENTS FROM THE COUNTY MAYOR

Mayor Gentry thanked elected officials, department heads for operating generally within a budget and Jason and his staff. Mr. Gentry said that 22 years without a certified tax rate increase and before that it was 17 years. So, one every 40 years is not too bad. \$1.80 lowest in the state.

Mayor Gentry wanted the minutes to reflect the Cash Flow Analyses and Debt Management Policy for the Threestar Program. Finance Director, Jason Luallen said all requirements were in the 2024-2025 budget which was approved tonight.

#### 14. APPROVAL OF NOTARY APPLICATIONS

Notaries to be elected June 28, 2024

DANA CORNETT  
MADISON M DISPENSA  
COURTNEY ALEXANDRA FORSYTH  
JENNA D GEBO  
AMA B HARRIS  
W TRACY HUTCHINGS  
BRIDGET D JONES  
KRISTI D LOVIN  
KIMBERLY MAYFIELD

MICHELLE PARROTT  
DIANA J RENFRO  
LISA RHEA  
MARY CATHERINE ROGERS  
DAVID A SMITH  
CHRISTINA SOUTH  
KIM TIPTON  
STANLEY B WEBB

MOTION made by Commissioner McPhail, and seconded by Commissioner Simpson, to approve these notary applications.

Motion carried by voice vote.



15. ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE COMMISSION

There being no other business, Chairman Curtis declared the Commission meeting adjourned at 12:50 pm.

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MELINDA KING  
McMinn County Clerk

Attest:

---

Deputy Clerk                      (date)