

The McMinn County Board of Commissioners met in Regular Session on September 16, 2024 at 6:00 pm, in the Blue Room of the McMinn County Courthouse.

1. CALL TO ORDER

The meeting was called to order by Chairman Curtis.

2. INVOCATION

The Invocation was given by Commissioner Crisp.

3. PLEDGE TO THE FLAG

The Pledge to the Flag was led by Commissioner Masingale.

4. ROLL CALL

Roll Call was taken by, McMinn County Clerk Melinda King as recorded:

Chairman Scott Curtis - Present
Tim King - Present
Roger Masingale - Present
Jerry Millsaps – Present
J. W. McPhail - Present
Brent Carter -Present
Tad Simpson - Present
Charles Slack – Absent
Travis Crisp – Present
Scott Cass – Present

5. APPROVAL OF MINUTES

Copies of the Minutes of the Regular Session on August 19, 2024 were provided to the McMinn County Commissioners.

MOTION made by Commissioner King, and seconded by Commissioner Simpson, to approve the minutes of August 19, 2024 meeting.

Motion carried by voice vote.

6. ELECTION OF COMMISSION CHAIRMAN AND CO-CHAIR

Chairman Curtis opened the floor for nominations for Chairman and Co-Chair.

MOTION made by Commissioner Carter to nominate Scott Curtis as Chairman, and seconded by Commissioner King.

Commissioner McPhail made a motion that nominations cease and Commissioner Curtis be elected Chairman by acclamation.

Motion carried by voice vote.

Chairman Curtis opened the floor for nominations for Co-Chairman.

MOTION made by Commissioner King, and seconded by Commissioner Masingale, to nominate Commissioner J. W. McPhail as Co-Chairman.

Motion carried by voice vote.

7. REVIEW AND APPROVAL OF CONTRACTS

A. A Resolution to Approve the Contract Between McMinn County and the State of Tennessee Department of the Military and Tennessee Emergency Management Agency for Funding of Emergency Preparedness.

Mr. Luallen presented resolution #24-063 along with a copy of the Grant Contract.

RESOLUTION NO. 24-063

A RESOLUTION TO APPROVE THE CONTRACT BETWEEN
McMINN COUNTY AND THE STATE OF TENNESSEE DEPARTMENT OF THE MILITARY AND
TENNESSEE EMERGENCY MANAGEMENT AGENCY
FOR FUNDING OF EMERGENCY PREPAREDNESS

WHEREAS, in order to properly perform the duties of county government as prescribed by law, it is often in McMinn County's interest to enter into contracts with other entities; and

WHEREAS, McMinn County desires to enter into contract with Tennessee Emergency Management Agency to acquire \$35,721.61 in grant funding applicable to the administrative duties of the McMinn County Director of Emergency Management; and

WHEREAS, the term of this contract is for the period commencing on October 1, 2022 and ending on September 30, 2024; and

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 16th DAY OF SEPTEMBER 2024, that this Commission does hereby agree to enter into contract with Tennessee Emergency Management Agency to receive grant funding of \$35,721.61 for Emergency Management Assistance.

AND FURTHERMORE RESOLVES to grant authority to the County Mayor or his designee to carry out the duties of said contract.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Millsaps, and seconded by Commissioner Cass, to approve this resolution.

Discussion: Commissioner McPhail ask if the dates are correct on the resolution. Finance Director, Jason Luallen said they are. This is a two-year contract and they usually get to us late.

Motion carried by voice vote.

B. A Resolution to Approve Tennessee Aeronautics Grant for McMinn County Airport.

Mr. Luallen presented resolution #24-064 along with a copy of the Grant Contract. Mr. Luallen said County Mayor, John Gentry want to address this one. Mr. Gentry went over the resolution.

RESOLUTION NO. 24-064

A RESOLUTION TO APPROVE TENNESSEE AERONAUTICS GRANT FOR
McMINN COUNTY AIRPORT

WHEREAS, McMinn County and the Tennessee Department of Transportation, Division of Aeronautics hereinafter referred to as TAD, have partnered to make the McMinn County Airport an efficient and safe facility for our industrial and general aviation community; and

(Res. #24-064 con't)

WHEREAS, the McMinn County Airport taxiway experienced a significant sinkhole in July 2015, which required extensive repairs; and

WHEREAS, the area of repair has been monitored for settlement and upon the recommendation of Goodwyn, Mills, Caywood engineering and TAD staff, the Division of Aeronautics has recommended a grant for McMinn County to conduct engineering studies to investigate the extent of ground settlement and propose corrective action; and

WHEREAS, TAD has approved funding in the amount of sixty-eight thousand dollars (\$68,000) with a local match of thirty-four hundred dollars (\$3,400) to conduct said engineering; and

WHEREAS, the McMinn County Mayor is authorized to submit and execute the necessary instruments to fulfill the above listed project requirements as set forth by the intent of this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 16th DAY OF SEPTEMBER, 2024, that this Commission does hereby approve the grant with the Tennessee Division of Aeronautics in the amount of \$68,000.00.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner King, and seconded by Commissioner Masingale, to approve this resolution.

Motion carried by voice vote.

C. A Resolution to Approve a Contract with First Due Emergency Reporting System for Fire Departments.

Mr. Luallen presented resolution #24-065 along with a copy of the Agreement for Services. This did have Emergency Committee Approval.

RESOLUTION NO. 24-065

A RESOLUTION TO APPROVE A CONTRACT WITH FIRST DUE
EMERGENCY REPORTING SYSTEM FOR FIRE DEPARTMENTS

WHEREAS, McMinn County is fortunate have eleven volunteer fire departments, one volunteer Hazardous Materials Team, and two full-time paid city fire departments serving the citizens; and

WHEREAS, an increase in incident reporting requirements place additional time and financial burdens on both volunteer and full-time departments; and

WHEREAS, in October of 2020 the McMinn County Commission approved a contract with Emergency Reporting; however, that company has since been sold and no longer provides that service counties; and

WHEREAS, the Emergency Services Committee recommends approving a contract with First Due to provide reporting services to all volunteer and municipal departments for a total annual cost of \$42,441 after the first year at \$46,441; and

WHEREAS, the City of Athens will annually reimburse McMinn County \$6,033 annually (\$6,317 year one) and the City of Etowah will reimburse McMinn County \$2,648 annually (\$2,934 year one) for the reporting services; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 16th DAY OF SEPTEMBER 2024, that this

(Res. #24-065 con't)

Commission approves the purchase of a countywide emergency reporting system, to receive reimbursement cost share from the cities of Athens and Etowah, to help with the increasing reporting and financial burdens carried by the volunteer departments serving the citizens of McMinn County; and FURTHERMORE, authorizes the County Mayor to execute any documents necessary to fulfill the intent of this resolution.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Cass, and seconded by Commissioner Masingale, to approve this resolution.

Motion carried by voice vote.

D. A Resolution to Increase the Minimum Monthly Service Retirement Allowance for Former, Current and Future Members of Boards, Commissions, Committees, Councils, and the like with Credible Service in the Tennessee Consolidated Retirement System pursuant to Tennessee Code Annotated, Section 8-35-226.

Mr. Luallen presented resolution #24-066 along with a copy of the Grant Contract.

Tennessee Consolidated Retirement System Resolution No. 24-066

A RESOLUTION to increase the minimum monthly service retirement allowance for former, current and future members of boards, commissions, committees, councils and the like with creditable service in the Tennessee Consolidated Retirement System pursuant to Tennessee Code Annotated, Section 835-226.

WHEREAS, Tennessee Code Annotated, Section 8-36-209(a)(2) provides that the chief legislative body of any city, special school district or county may increase the minimum service retirement allowance payable to its former, current and future members of boards, commissions, committees, councils and the like with respect to creditable service established by such '*members pursuant to Tennessee Code Annotated, Section 8-35-226. Said minimum service retirement allowance may be increased as follows:

(i) Eighteen dollars and fifty-five cents (\$ 18.55) per month effective as of July 1, 2024 for each year of such creditable service, but adjusted on each July 1 thereafter pursuant to the cost-of-living provisions in Tennessee Code Annotated, Section 8-36-701 (b)(1) and (2); or

(ii) Twenty-Six dollars and fifty cents (\$26.50) per month effective as of July 1, 2024 for each year of such creditable service, but adjusted on each July 1 thereafter pursuant to the cost-of-living provisions in Tennessee Code Annotated, Section 8-36-70 1(b)(1) and (2); and

WHEREAS, to set the minimum service retirement allowance under either item (i) or item (ii) above, the chief legislative body of the respective city, special school district or county must pass a resolution authorizing the provisions of either item (i) or item (ii) above and paying the estimated increased pension liability (x) in a lump sum or (y) through an increase in the employer contribution rate of the city, special school district or county for the next fiscal year (July 1 — June 30) following the adoption of the resolution or (z) through amortizing the amount over a period of time not to exceed ten (10) years from the date of the adoption of the resolution.

WHEREAS, any such resolution must apply to current and future retirees and must become effective on the first day of any quarter following the filing of the resolution with the Tennessee Consolidated Retirement System; provided that if the amount is to be paid in a lump sum or through an increase in the employer contribution rate for the next July 1 June 30 as provided above, the first

(Res. #24-066 con't)

day of the quarter must be after the estimated increased pension liability has been totally funded by the respective city, special school district or county). No retroactive benefits shall be paid under the provisions of Tennessee Code Annotated, Section 8-36-209(a)(2).

NOW THEREFORE, BE IT RESOLVED, that the _____ County Commission _____ (“Governing Body”) of _____ McMinn County _____ hereby increases the minimum service retirement allowance payable to its former, current and future members of boards, commissions, committees, councils and the like with respect to creditable service established pursuant to Tennessee Code Annotated, Section 8-35-226 as follows:

(CHECK ONE)

_____ (i) Eighteen dollars and fifty-five cents (\$ 18.55) per month effective as of July 1, 2024 for each year of such creditable service, but adjusted on each July 1 thereafter pursuant to the cost-of-living provisions in Tennessee Code Annotated, Section 8-36-701 (b)(1) and (2); or

X (ii) Twenty-Six dollars and fifty cents (\$26.50) per month effective as of July 1, 2024 for each year of such creditable service, but adjusted on each July 1 thereafter pursuant to the cost-of-living provisions in Tennessee Code Annotated, Section 8-36-701(b)(1)and (2).

BE IT FUIRTHHER RESOLVED that the Governing Body hereby elects to fund the estimated increased pension liability created by this Resolution by (CHECK BOX 1 OR BOX 2 OR BOX 3):

- (1) Paying the amount in a lump sum; or
- (2) Paying the amount through an increase in the Political Subdivision's employer contribution rate for the next July 1 - June 30; or
- (3) Paying the amount through amortizing the amount over a period of time not to exceed ten (10) years from the date of the adoption of the resolution.

This Resolution shall apply to current and future retirees and will become effective on the 1st day of October, 2024 (said date must be the first day of any quarter following (i) the filing of this Resolution with the Tennessee Consolidated Retirement System and (ii) the payment of the entire estimated increased pension liability if the amount is to be paid in a lump sum or through an increase in the Political Subdivision's employer contribution rate for the next July 1 - June 30 as provided above). No retroactive benefits shall be paid under the provisions of this Resolution. All liabilities resulting from this Resolution shall be the responsibility of the Political Subdivision and not the State of Tennessee.

STATE OF TENNESSEE

COUNTY OF MCMINN

I, Melinda King, clerk of the _____ County Commission _____ of

_____ McMinn County _____, Tennessee do hereby certify that this is a true and exact copy of the foregoing

Resolution that was approved and adopted in accordance with applicable law at a meeting held on the 16th day of

September, 2024, the original of which is on file in this office.

IN WITNESS THEREOF, I have hereunto set my hand, and the seal of _____ McMjnn County _____.
(Name of Political Subdivision)

(Original Signed on File)

As Clerk of the Board, as aforesaid

SEAL

(Res. #24-066 con't)

(Orig signed by John M. Gentry)

McMinn County Mayor

Attest:

(Orig signed by Melinda King)

County Clerk

MOTION made by Commissioner McPhail, and seconded by Commissioner King, to approve this resolution.

Motion carried by voice vote.

Report on Debt Obligation

Finance Director, Jason Luallen presented a copy of the Report on Debt Obligation which is the Energy Efficiency Schools Initiative Project that was approved by the commission several months ago. Mr. Luallen said that project is now complete and the Comptrollers require report on this to be spread upon the minutes with no additional approval needed.

TENNESSEE COMPTROLLER OF THE TREASURY

Jason F. Mumpower

Comptroller

Report On Debt Obligation

Receipt Date: 08/27/2024

Entity and Debt Information

Entity Name McMinn County

Entity Address

6 East Madison Avenue Athens, Tennessee 37303

Debt Issue Name

EESI - Energy Efficient Schools Initiative

Debt Issue Face Amount

\$3,258,235.00

Face Amount Premium or Discount?

N/A

(con't)

Tax Status
 Tax - Exempt

Interest Type True Interest Cost (TIC)
 True Interest cost (TIC)

Debt Obligation
 Loan Agreement

Moody's Rating	Standard & Poor's Rating	Fitch Rating
Unrated	Unrated	Unrated

Other Rating Agency Name	Other Rating Agency Rating
N/A	N/A

Security

General Obligation

Type of Sale Per Authorizing Document	Loan Program Name	
Loan Program	Energy Efficient Schools Initiative - EESI	State or Federal

Dated Date	Issue/Closing Date	Final Maturity Date
12/18/2023	7/2212024	9/1/2034

Debt Purpose

Purpose	Percentage	Description
Education	100%	EESI - Energy Efficient Schools Initiative - Lighting Improvements
General G	0%	N/A
Other	0%	N/A
Refunding	0%	N/A
Utilities	0%	N/A

Cost of Issuance and Professionals

Does your Debt issue have costs or professionals?
 NO

Maturity Dates, Amounts, and Interest Rates

Year	Amount	Interest Rate
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(con't)

9.	\$238,752.00	.5%
10.	\$319,728.00	.5%
11.	\$321,336.00	.5%
12.	\$322,944.00	.5%
13.	\$324,564.00	.5%
6	\$326,196.00	.5%
7.	\$327,828.00	.5%
8.	\$329,472.00	.5%
9.	\$331,116.00	.5%
10.	\$332,784.00	.5%
11.	\$83,515.00	.5%

Submission Details and Signatures

Is there an official statement or disclosure document, as applicable, that will be posted to EMMA: <https://emma.msrb.org/>?

Not Applicable

Signature - Chief Executive or Finance Officer of the Public Entity

Name	Title/Position
Jason D. Luallen	Director of Finance
Email	Alternate Email
jluallen@mcminncountyfinance.com	jdavis@mcminncountyfinance.com

Signature - Preparer (Submitter) of This Form	Title/Position
Jason Luallen	Finance Director
Email	Alternate Email
Email jluallen@mcminncountyfinance.com	jdavis@mcminncountyfinance.com

Relationship to Public Entity	Organization
N/A	McMinn County Government

(con't)

Verification of Form Accuracy

By checking the box below as the signing of this form, I attest following:

- I. 1 certify that to the best of my knowledge the information in this form is accurate.
2. The debt herein complies with the approved Debt Management Policy of the public entity.
3. If the form has been prepared by someone other than the CEO or CFO, the CEO or CFO has authorized the submission of this document

Verify Form Accuracy

Date to be Presented at Public Meeting
 09/16/2024

Date to be emailed/mailed to members of the governing body
 09/12/2024

Final Confirmation:

I hereby submit this report to the Division of Local Government Finance of the Tennessee Comptroller of the Treasury and understand my legal responsibility to: File this report with the members of the governing body no later than 45 days after the issuance or execution of the debt disclosed on this form. The Report is to be delivered to each member of the Governing Body and presented at a public meeting of the body. If there is not a scheduled public meeting of the governing body within forty-five (45) days, the report will be delivered by email or regular US mail to meet the 45-day requirement and also presented at the next scheduled meeting.

8. APPROVAL OF BUDGET AMENDMENTS

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner.

Fund: #General Fund #101		Date: 9/12/2024		
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
RESERVE	UNASSIGNED FUND BALANCE	39000	125,000.00	
Jail	Overtime	54210-187		125,000.00
JOURNAL ENTRY REQUIRED				
RESERVE	Restricted for Opioid Settlement	39134-OPSET	125,000.00	
RESERVE	UNASSIGNED FUND BALANCE	39000		125,000.00
EXPLANATION: To budget anticipated overtime expenses for FY 24-25 using Opioid Settlement Funds as over 80% of OT is caused by Opioid abuse.				
Reserve	Unassigned Fund Balance	39000	21,728.00	
Sheriff	Law Enforcement Supplies	54110-431-CONF		21,728.00
Journal Entry Required				
Reserve	Admin-Confiscated Reserve	34520-CONF	21,728.00	
Reserve	Unassigned Fund Balance	39000		21,728.00
Explanation: To budget prior years gun auction proceeds.				

MOTION made by Commissioner Millsaps and seconded by Commissioner Crisp to approve these budget amendments.

- Chairman Scott Curtis – Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Aye
- J. W. McPhail – Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack – Absent
- Travis Crisp - Aye
- Scott Cass – Aye

Motion carried by roll call vote, as recorded:

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner.

FUND: ROAD & BRIDGE FUND # 131		Date: 9/12/2024		
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT

(con't)

Reserve	Unassigned Fund Balance	39000	1,200,000.00	
Hwy & Bridge Maintenance	Hot Mix Asphalt	62000-404		1,200,000.00
Explanation: To budget additional funds for County Road 660 & County Road 180 paving projects.				

MOTION made by Commissioner Crisp and seconded by Commissioner King to approve these budget amendments.

- Chairman Scott Curtis – Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Aye
- J. W. McPhail – Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack – Absent
- Travis Crisp – Aye
- Scott Cass – Aye

Motion carried by roll call vote, as recorded:

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner. These did have School Board approval.

Funds:141 General Purpose School			Date: 08/07/2024	
Other Local Revenues	Other Local Revenues	4490-Raise	9,999.00	
Special Education Program Support	Other Salaries & Wages	72220-189 Raise		8,770.28
Special Education Program Support	Social Security	72220-201 Raise		543.76
Special Education Program Support	State Retirement	72220-204 Raise		557.80
Special Education Program Support	Medicare	72220-212 Raise		127.16
Explanation: To add the budget for Project Raise Grant for Recruitment and Retention Award for FY 24-25.				

FUND: General Purpose School Fund # 141: Innovated School Models (ISM) 955			DATE: 08/13/2024	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
State Revenue	Other Vocational	46790	3,152,292.99	
Regular Instruction Program	Regular Instruction Equipment	71100-722		505,983.85
Vocational Education Program	Other Salaries & Wages	71100-189		9,720.00
Vocational Education Program	Social Security	71100-201		803.52
Vocational Education Program	State Retirement	71100-204		882.72
Vocational Education Program	Employer Medicare	71100-212		187.92
Vocational Education Program	Retirement-Hybrid Stabilization	71100-217		1,886.40
Vocational Education Program	Other Contracted Services	71100-399		48,000.00
Vocational Education Program	Instructional Supplies & Materials	71100-429		253,813.52
Vocational Education Program	Software	71100-471		90,000.00
Vocational Education Program	Other Supplies and Materials	71300-499		60,000.00
Vocational Education Program	Vocational Instruction Equipment	71100-730		459,805.22

Support Services/Vocational Edu	Other Salaries	72230-189		67,548.33
Support Services/Vocational Edu	Employer Medicare	72230-212		993.87
Transportation	Bus Drivers	72710-146		8,640.00
Transportation	Social Security	72710-201		535.68
Transportation	State Retirement	72710-204		360.372
Transportation	Employer Medicare	72710-212		125.28
Transportation	Gasoline	72710-425		15,120.00
Transportation	Transportation Equipment	72710-729		160,000.00

(con't)

Regular Capital Outlay	Architects	76100-304		180,000.00
Regular Capital Outlay	Other Contracted Services	76100-399		23,542.00
Regular Capital Outlay	Building Construction	76100-706		582,346.06
Regular Capital Outlay	Building Improvements	76100-707		581,997.90
Regular Capital Outlay	Other Capital Outlay	76100-799		100,000.00
Explanation: To enter the remaining budget for the Innovative School Models (ISM) Grant for FY 24-25. Original grant of \$5,500,000 was approved on 02/09/2023 by BOE, \$3,152,292.99 remaining.				

General Purpose School Fund # 141		Date: 08/13/2024		
Community Services	Assistant(s)	72233-103	24,995.00	
Community Services	Educational Assistants	73300-163	45,830.00	
Community Services	Social Security	73300-201	3,980.00	
Community Services	State Retirement	73300-204	2,953.00	
Community Services	Life Insurance	73300-206	324.00	
Community Services	Medical Insurance	73300-207	12,308.00	
Community Services	Employer Medicare	73300-212	1,027.00	
Revenue	Undesignated Fund Balance	39000	2,033.46	
Other	Assistants	71900-103		19,374.35
Other	Educational Assistants	71900-163		45,959.62
Other	Social Security	71900-201		4,050.71
Other	State Retirement	71900-204		2,724.43
Other	Life Insurance	71900-206		243.00
Other	Medical Insurance	71900-207		20,151.00
Other	Employer Medicare	71900-212		947.35
Explanation: To adjust the Transition School to Work (STW) grant budget to cover pay increases and health insurance increases. The grant was approved prior to budget approval for FY 24-2025. The Comptroller's office has requested we change the functional category from 73300 to 71900.				

Fund: General Purpose School Fund # 141		Date: 09/06/2024		
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Revenue	Undesignated	39000	22,930.00	
Regular Edu. Program Support	Other Equipment	72210-790		22,930.00
Explanation: To move funds from Unassigned Fund Balance for the purchase of a Emergency Management System from Raptor Technologies in FY 24-25.				
Other Local Revenues	Early Childhood Education	46515	0.33	
Early Childhood Education	Teachers	73400-116	12,474.15	
Early Childhood Education	Educational Assistants	73400-163	11,487.00	
Early Childhood Education	Social Security	73400-201		21,412.33
Early Childhood Education	State Retirement	73400-204	710.63	
Early Childhood Education	Employer Medicare	73400-212	383.78	
Early Childhood Education	Retirement – Hybrid Stabilization	73400-217		3,643.56
Explanation: To amend the budget for FY 2024-25 Voluntary Pre-K budget to match ePlan.				

		Date: 08//27/2024		
Operation of Plant	Electricity	72610-415		250,470.00
Education	Debt Service Contribution to Prime	82330-620	250,470.00	
Explanation: To adjust budget for Energy Efficient Schools Initiative (EESI) lighting project for FY 24-25.				

FUND: 141 General Purpose School Fund		Date: 08/27/2024		
Special Education Program	Contracts with Private Agencies	47143	84,711.00	
Special Education Program	Teachers	71200-116		66,996.00
Special Education Program	Social Security	71200-201		4,153.75
Special Education Program	State Retirement	71200-204		4,261.81
Special Education Program	Life Insurance	71200-206		108.00
Special Education Program	Medical Insurance	71200-207		8,220.00
Special Education Program	Employee Medicare	71200-212		971.44
Explanation: To move from Contracts with Private Agencies to a Special Education Teacher position for FY 24-25.				

(con't)

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Revenue	Undesignated Fund Balance	39000	155,700.00	
Regular Education Program	Regular Instruction Equipment	71100-722		155,700.00
Explanation: To move funds from Unassigned Fund Balance for the purchase of 300 Student laptops in FY 24-25.				
Date: 09/04/2024				
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Restricted	Restricted for Support Services	34565	20,000.00	
Special Education Program Support	In-Staff/Staff Development	72220-524		20,000.00
Explanation: To budget a portion of the Special Education TN Care Funds from reserves for FY 24-25.				

Date: 09/05/2024				
Special Education Program	Teachers	71200-116		55,644.00
Special Education Program	Educational Assistants	71200-163	84,981.68	
Special Education Program	Non-Certified Substitute Teachers	71200-198		15,393.68
Special Education Program	Other Supplies & Materials	71200-499	2,500.00	
Special Education Program Sup.	Supervisor/Director	72220-105		13,647.00
Special Education Program Sup.	Clerical Personnel	72220-162		297.00
Special Education Program Sup.	Evaluation & Testing	72220-322		2,500.00
Explanation: To amend the GPS Special Education budget for FY 24-25.				

Fund: 141 General Purpose School Fund		Date: 09/05/2024		
Federal Funds Received Through State	21 st Century Community Learning	47150	195,000.00	
Community Services	Supervisor/Director	73300-105		28,550.25
Community Services	Teachers	73300-116		36,000.00
Community Services	Educational Assistants	73300-163		28,800.00
Community Services	Other Salaries & Wages	73300-189		50,400.00
Community Services	Social Security	73300-201		8,912.52
Community Services	State Retirement	73300-204		7,341.26
Community Services	Life Insurance	73300-206		51.75
Community Services	Medical Insurance	73300-207		6,849.60
Community Services	Employer Medicare	73300-212		2,084.38
Community Services	Retirement-Hybrid Stabilization	73300-217		3,000.00
Community Services	Travel	73300-355		210.24
Community Services	Other Contracted Services	73300-399		4,000.00
Community Services	Food Supplies	73300-422		400.00
Community Services	Instructional Supplies & Materials	73300-429		12,000.00
Community Services	Other Supplies & Materials	73300-499		3,500.00
Community Services	In-Service/Staff Development	73300-524		2,900.00
Explanation: To add the budget for the 21 st CCLC C Cohort 2024 Grant at EK Baker, Mt. View, Niota, and Rogers Creek for FY 24-25.				

MOTION made by Commissioner Millsaps and seconded by Commissioner Simpson to approve these budget amendments.

- Chairman Scott Curtis – Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Aye
- J. W. McPhail – Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack – Absent
- Travis Crisp - Aye
- Scott Cass – Aye

Motion carried by roll call vote, as recorded:

(con't)

9. COMMENTS FROM THE AUDIENCE

None.

10. RESOLUTIONS

- A. A Resolution to Approve a Lease Agreement with Riceville Utility district for County Property on State Highway 11 in Riceville.

Mr. Gentry presented resolution # 24-067. This did have Budget Committee approval.

RESOLUTION NO. 24-067

A RESOLUTION TO APPROVE A LEASE AGREEMENT WITH RICEVILLE UTILITY DISTRICT FOR COUNTY PROPERTY ON STATE HIGHWAY 11 IN RICEVILLE

WHEREAS, McMinn County owns a small parcel of land on State Highway 11 in Riceville which was obtained through the delinquent tax process; and

WHEREAS, parcel 083E C 014.00 previously contained a dilapidated gas station and is now a vacant lot; and

WHEREAS, Riceville Utility District has expressed a desire to lease this parcel from the county for the purpose of a farmers market and other public uses; and

WHEREAS, the county attorney has drafted an agreement between McMinn County and Riceville Utility District with RUD paying McMinn County \$1.00 per year; and

WHEREAS, per the lease agreement, Riceville Utility District will assume all risk and liability during the use of the parcel; and

NOW, THEREFORE, BE IT RESOLVED BY THE MCMIN COUNTY BOARD OF COMMISSIONERS MEETING IN REGULAR SESSION THIS THE 16th DAY OF SEPTEMBER 2024, that this Commission does hereby approve the lease agreement between McMinn County and Riceville Utility District and FURTHER authorizes the County Mayor to execute said agreement to fulfill the intent of this resolution.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Millsaps, and seconded by Commissioner Masingale to approve this resolution.

Motion carried by voice vote

- B. A Resolution to Contribute Funds to Riceville Utility District for the Construction of a Pavilion for Public Use.

Mr. Gentry presented resolution # 24-068. This did have Budget Committee approval.

RESOLUTION NO. 24-068

A RESOLUTION TO CONTRIBUTE FUNDS TO RICEVILLE UTILITY DISTRICT FOR THE CONSTRUCTION OF A PAVILION FOR PUBLIC USE

(Res. #24-068 con't)

WHEREAS, McMinn County obtained parcel 083E C 014.00 on State Highway 11 in Riceville through the delinquent tax process; and

WHEREAS, Riceville Utility District has expressed a desire to construct a pavilion on this parcel to be used for a farmers market and other appropriate public uses; and

WHEREAS, Riceville Utility District has requested \$25,000 from McMinn County to help with purchase of construction materials as all labor for the project will be donated; and

WHEREAS, the funds for the project are available in McMinn County's General Fund Undesignated Fund Reserve; and

NOW, THEREFORE, BE IT RESOLVED BY THE MCMIN COUNTY BOARD OF COMMISSIONERS MEETING IN REGULAR SESSION THIS THE 16th DAY OF SEPTEMBER 2024, that this Commission does hereby approve the request of Riceville Utility District to construct a pavilion and FURTHER authorizes the County Mayor to execute any documents to fulfill the intent of this resolution.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner King, and seconded by Commissioner Masingale to approve this resolution.

Discussion: Commissioner Crisp wanted to know if there was a drawing of the proposed Pavilion. Mr. Gentry said there is not but there is a list of materials. Commissioner Crisp said he was wondering if they were going to tear down the awing that is there now. Mr. Gentry said he did not know. Commissioner Crisp said he would like to know that the awing will be torn down because of what might stay in there.

Motion carried by voice vote

11. ELECTIONS, APPOINTMENTS AND CONFIRMATIONS

None.

12. REPORTS FROM COMMITTEES, COUNTY OFFICIALS, COMMENTS FROM COMMISSIONERS

Chairman Curtis said Budget Committee met prior to this meeting and went over some overtime for the Sheriff and approved 2 resolutions for Riceville to send to the full commission.

Commissioner Simpson said the Emergency Services Committee met tonight and brought the resolution approving the Reporting System for Fire Departments to the commission for approval.

13. COMMENTS FROM THE COUNTY MAYOR

Health Department Property—Mayor Gentry said they have been going back and forth mainly being the road that was agreed for the state to build which would have access on Elizabeth Street. He said they wanted the road to be built prior to approving the lot. He said you cannot get money to build a road when you do not have a lot. They finally agreed to call that a constructed right of way. Mr. Gentry said the plat came in on Friday and will circulate around for signatures through the Athens Planning Commission. He said hopefully by the end of the week that will be completed as far as the lot being created and then schedule a closing. Mr. Gentry said they have been in contact with the owners the whole time and they have been very good while the state has been laying out concepts. The State Department has brought in a new project manager and the first one he saw he did not like, so were starting over. He said they do not have much time to finish getting things together so we

(con't)

need to get our Properties Committee together and start reviewing plans and concepts. He said the properties committee will be spending a lot of time on this project going forward.

Public Safety Committee—Public Safety Committee had met and said 60 days for the Race Track meeting to reconvene which will put the meeting on October 11, 2024. He said they could combine the budget meeting with the sheriff with the Race Track which is October 17th at the jail.

ARC Grant—The state has recommended a Master Plan for the County Forrest. When it got to DC for recommendation it got tied up in all their what DC does but last week, they sent us a contract. So, we will be going forward with a master plan for the county forest to make the most of that property. Mr. Gentry said they signed the contract Friday and they did fund it with \$300,000. Mr. Gentry said this has been on the county's list for decades and it is exciting to finally get to be able to do something with the land.

Bicentennial Park—Phase I Environmental has been complete. He said that was not a requirement in previous types of these grants but this year Phase 1 Environmental was required. Mr. Gentry said it took a while because you must do a survey based on what the neighboring properties are and our neighboring property is a landfill. He said there were a lot of documents that had to be produced because they want to know every storage tank, diesel tank on the property. Mr. Gentry said this has now been filed with ECD and hopefully they will read that and get it back to us so we can start doing final designs on Bicentennial Park.

Mayor Gentry said there is a state law that Mark can get more information on. It is called The Debbie and Marie Domestic Violence Protection Act require suspects in aggravated domestic violence cases to wear a GPS monitoring system if they are released on bond. The law says they must contract with the county which the state pays for it. He said this law was supposed to went into effect in July but there is not a lot of direction on how we do that. Mr. Gentry said meeting with Judge Richardson he is requiring it. He said hopefully next month they will have a county policy done and you meet the guidelines of this policy we will approve everyone. If you meet those requirements, you will be posted at the jail in booking. Mr. Gentry said he wanted the commissioners to know about this requirement when they see a resolution come through next month. McMinn County Sheriff, Joe Guy said by law they must notify the victims anytime that inmate gets out of jail.

Mayor Gentry said he had spoken with Commissioner Crisp about concerns with some of the contracts for the Solar Farms that have been circulating with some of our larger land owners. He said he has been in contact with TVA and they said they do not have any contracts with them in McMinn County. Mr. Gentry said he talked to Commissioner McPhail (Ag Committee) to see if this is something that can be monitored through the Ag Committee. Commissioner McPhail said there is a case in West Tennessee has already been to court on these contracts. Mr. Gentry said he has not seen these contracts but some folks are concerned with what would happen if a tornado with 100 mile and hour straight line wind hit the farm with solar panels and debris goes on someone else land who cleans it up. It could be billions of pieces of chard glass everywhere. Mr. Gentry said the county may need to get some education that could help folks with these contracts to make sure that liability is put on the owner showing that they are liable to clean it up.

Mayor Gentry told the commissioners if they have not received their invitation for the EDA annual meeting it will be on September 30th 2024. Meeting will be at Faith Barn at 5:30. He wanted them to respond if they will be attending.

14. APPROVAL OF NOTARY APPLICATIONS

Notaries to be elected September 16, 2024

DUSTY LYNN BRYAN

JORDAN CURTIS

AMY GOODIN

JENNY JONES

TIERNEY ELIZABETH KILBY

GEORGINNIA R KRISH

MELANIE L LAMUNYAN

ROXANNE E MARTINOLICH

SARAH D. MASON

ALISON F. PARTIN

ANGELA RAPER

STEPHANIE SWAFFORD

JESSE THOMAS SWANSON

MOTION made by Commissioner McPhail, and seconded by Commissioner Simpson, to approve these notary applications.

Motion carried by voice vote.

15. ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE COMMISSION

There being no other business, Chairman Curtis declared the Commission meeting adjourned at 6:30 pm.

MELINDA KING
McMinn County Clerk

Attest:

Deputy Clerk (date)