

The McMinn County Board of Commissioners met in Regular Session on April 21, 2025 at 6:00 pm, in the Blue Room of the McMinn County Courthouse.

1. CALL TO ORDER

The meeting was called to order by Chairman Curtis.

2. INVOCATION

The Invocation was given by Commissioner Millsaps.

3. PLEDGE TO THE FLAG

The Pledge to the Flag was led by Commissioner King.

4. ROLL CALL

Roll Call was taken by, McMinn County Clerk Melinda King as recorded:

Chairman Scott Curtis - Present
Tim King - Present
Roger Masingale - Present
Jerry Millsaps – Present
J. W. McPhail - Present
Brent Carter -Present
Tad Simpson - Present
Charles Slack – Present
Travis Crisp – Present
Scott Cass – Present

5. APPROVAL OF MINUTES

Copies of the Minutes of the Regular Session on March 17, 2025 were provided to the McMinn County Commissioners.

MOTION made by Commissioner King, and seconded by Commissioner Masingale, to approve the minutes of March 17, 2025 meeting.

Motion carried by voice vote.

(Finance Director Jason Luallen present 2 resolutions that didn't fall under contracts here.)

A. A Resolution to Declare Items as Surplus Property.

Mr. Luallen presented resolution #25-014 along with a copy of the list from Dan P. Evans, Chief Administration Officer.

RESOLUTION NO. 25-014

A RESOLUTION TO DECLARE ITEMS AS SURPLUS PROPERTY

WHEREAS, McMinn County has authority to declare items as surplus that are no longer deemed necessary or adequate to properly perform the duties of county government as prescribed by law; and

WHEREAS, McMinn County Highway Commissioner, Dan Evans requests to have the following items/vehicles declared as surplus property:

(Res. # 25-014 con't)

#19 = 2014 Ford Pick-up truck – VIN# 1FTMF1CM9EKD63073

#22 = 2012 Ford Pick-up truck 4x4 – VIN# 1FTFX1EF2CFC61124

#86 = 2017 New Holland Tractor – S/N NT01389M

2017 Diamond Boom Mower – MF#19518/19517

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 21ST DAY APRIL 2025, that this Commission does hereby declare these items as surplus property.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Cass, and seconded by Commissioner Carter, to approve this resolution.

Motion carried by voice vote.

B. A Resolution Approving Circuit Court Clerk to Transmit Monthly All Fees of the Office to the County Trustee and to Pay the Salaries and Expense of the Office from the General Fund.

Mr. Luallen presented resolution #25-015.

RESOLUTION NO. 25-015

A RESOLUTION APPROVING CIRCUIT COURT CLERK TO TRANSMIT MONTHLY ALL FEES OF THE OFFICE TO THE COUNTY TRUSTEE AND TO PAY THE SALARIES AND EXPENSES OF THE OFFICE FROM THE GENERAL FUND

WHEREAS, *Tennessee Code Annotated*, Section 8-22-104, provides that a county legislative body may make the necessary appropriation and pay to any of the fee officers included in *Tennessee Code Annotated*, Section 8-22-101, the authorized expenses of their offices and the statutory salary established for each office provided that these officers transmit monthly all fees collected to the county trustee; and

WHEREAS, it is in the best interest of the citizens of McMinn County for the offices of the Circuit Court Clerk to be funded by county legislative body appropriation and to turn all fees over to the county on a monthly basis.

NOW BE IT THEREFORE RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE MEETING IN REGULAR SESSION ON THIS THE 21ST DAY OF APRIL, 2025, that:

SECTION 1. The McMinn County Circuit Court Clerk office is hereby placed on the statutory salary with the authorized expenses of the office and the salaries of the deputies and assistants to be funded by appropriation and the Circuit Court Clerk shall transmit all fees of the office to the Trustee on a monthly basis pursuant to *Tennessee Code Annotated*, Section 8-22-104 (a)(3).

SECTION 2. This Resolution shall take effect on the first day of January 2025, the public welfare requiring it.

Adopted this 21st day of April, 2025.

April 21, 2025

(Res. # 25-015 con't)

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Crisp, and seconded by Commissioner Simpson, to approve this resolution.

Motion carried by voice vote.

6. REVIEW AND APPROVAL OF CONTRACTS

A. A Resolution to approve the Contract Between Athens City Schools and McMinn County Department of Juvenile Services.

Mr. Luallen presented resolution #25-016.

RESOLUTION NO. 25-016

A RESOLUTION TO APPROVE A CONTRACT BETWEEN
ATHENS CITY SCHOOLS AND
MCMINN COUNTY DEPARTMENT OF JUVENILE SERVICES

WHEREAS, in order to properly perform the duties of county government as prescribed by law, it is often in McMinn County's interest to enter into contracts with other entities; and

WHEREAS, McMinn County Juvenile Services has agreed to provide for the school year of 2025-26 one youth services officer at Athens Middle School two days a week and available on an as needed basis to all other city schools. Referrals will be seen that are of high risk with the court system; and

WHEREAS, individual and group counseling will be provided by professional mental health agencies and paid for by McMinn County Department of Juvenile Services; and

WHEREAS, the charge to Athens City School System is \$5,000.00.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 21ST DAY OF APRIL, 2025, that this Commission does hereby agree to enter into this contract with the Athens City School System and McMinn County Department of Juvenile Services for the 2025-26 school year.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner King, and seconded by Commissioner Millsaps, to approve this resolution.

Motion carried by voice vote.

(Res. # 25-017 con't)

B. A Resolution to approve Contract Between McMinn County Schools ad McMinn County Department of Juvenile Servies.

Mr. Luallen presented resolution #25-017.

RESOLUTION NO. 25-017
A RESOLUTION TO APPROVE A CONTRACT BETWEEN
MCMINN COUNTY SCHOOLS AND
MCMINN COUNTY DEPARTMENT OF JUVENILE SERVICES

WHEREAS, in order to properly perform the duties of county government as prescribed by law, it is often in McMinn County's interest to enter into contracts with other entities; and

WHEREAS, McMinn County Juvenile Services has agreed to provide for the school year of 2025-26 one youth services officer stationed at McMinn County High School and McMinn Central High School five days a week and available on an as needed basis to all other county schools. Referrals will be seen that are of high risk with the court system; and

WHEREAS, individual and group counseling will be provided by professional mental health agencies and paid for by McMinn County Department of Juvenile Services; and

WHEREAS, the charge to the McMinn County School System is \$15,000.00.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 21st DAY OF APRIL, 2025, that this Commission does hereby agree to enter into this contract with the McMinn County School System and McMinn County Department of Juvenile Services for the 2025-26 school year.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner McPhail, and seconded by Commissioner Slack, to approve this resolution.

C. A Resolution to approve a Contract Between McMinn County and McKinney Excavating for Landfill East Side Access Road Construction & Demolition Completion.

Mr. Luallen presented resolution #25-018. This did have Solid Waste Committee Approval.

RESOLUTION NO. 25-018

A RESOLUTION TO APPROVE THE CONTRACT BETWEEN MCMINN COUNTY AND MCKINNEY EXCAVATING FOR LANDFILL EAST SIDE ACCESS ROAD CONSTRUCTION & DEMOLITION COMPLETION

WHEREAS, in order to properly perform the duties of county government as prescribed by law, it is often in McMinn County's interest to enter into contracts with other entities; and

(Res. # 25-018 con't)

WHEREAS, on April 10, 2025, McMinn County opened bids for construction and demolition for Landfill east side access road; and

WHEREAS, at the recommendation of CTI Engineers, McMinn County desires to enter into contract with McKinney Excavating as the low bidder of the base amount \$405,675.48.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION ON THIS THE 21ST DAY OF APRIL 2025 THAT THIS commission does hereby agree to enter into the attached contract with McKinney Excavating.

AND FURTHERMORE RESOLVES to grant authority to the County Mayor or his designee to carry out the duties of said contract.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner McPhail, and seconded by Commissioner King, to approve this resolution.

Discussion: Commissioner Crisp ask the mayor if they said when they would start on this project. Mr. Gentry said they said in three weeks.

Motion carried by voice vote.

D. A Resolution to Renew Airport Maintenance Contract and Amendment with State of Tennessee Department of Transportation.

Mr. Luallen presented resolution #25-019. This did have Airport Committee Approval.

RESOLUTION NO. 25-019

A RESOLUTION TO RENEW AIRPORT MAINTENANCE CONTRACT AND AMENDMENT WITH STATE OF TENNESSEE DEPARTMENT OF TRANSPORTATION

WHEREAS, in order to properly perform the duties of county government as prescribed by law, it is often in McMinn County's interest to enter into contracts with other entities; and

WHEREAS, McMinn County desires to renew their Airport Maintenance Contract # 54-555-0772-25 with the State of Tennessee, Department of Transportation; and

WHEREAS, the term of this grant is July 1, 2024 through June 30, 2025, with the state portion not exceeding \$15,000; and

WHEREAS, an additional \$5,000.00 is being provided, if needed, for a total of \$20,000.00.

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(Res. # 25-019 con't)

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 21st DAY OF APRIL, 2025, that this Commission does hereby agree to renew this Airport Maintenance Contract with the State of Tennessee,

AND FURTHERMORE RESOLVES to give authority to the County Mayor or his designee to execute and administer the duties of said contract.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Carter, and seconded by Commissioner Cass, to approve this resolution.

Motion carried by voice vote.

E. A Resolution to Approve the Selection of Goodwyn Mills Cawood as Project Engineers for Future Improvement Projects at the McMinn County Airport.

Mr. Luallen presented resolution #25-020. This did have Airport Committee Approval.

RESOLUTION 25-020

A RESOLUTION TO APPROVE THE SELECTION OF
GOODWYN MILLS CAWOOD (GMC) AS PROJECT ENGINEERS FOR FUTURE IMPROVEMENT
PROJECTS AT THE McMINN COUNTY AIRPORT

WHEREAS, McMinn County, as a recipient of federal aviation funds, is required to conduct an open search every five years for professional engineering services for future projects at the McMinn County Airports; and

WHEREAS, McMinn County properly issued a Request for Qualifications for Professional Airport Services; and

WHEREAS, these services may include, but not be limited to general consulting, environmental assessment, justification studies, grant administration, funding procurement, planning and programming, engineering design, land surveying, resident engineering, architectural design, construction, and associated services; and

WHEREAS, County Mayor John Gentry, Airport Committee Members, with one member being an engineer, reviewed proposals from three engineering firms interested in providing said services, Goodwyn Mills Cawood, BFW Engineers and Allen and Hoshell Engineers; and

WHEREAS, while each firm presented strengths and weaknesses, it was the consensus of the group to recommend the selection of GMC based on the principal members' in depth knowledge of the McMinn County Airport and its past projects by performing past environmental assessments, project management, master planning and project administration; and

WHEREAS, the engineering services shall be for a period not to exceed five years commencing from the date of the first project contract date; and

WHEREAS, McMinn County shall reserve and maintain the right to select another professional engineering service provider if it contends it holds more core competency in a specific field to perform one of the improvement projects without voiding the five-year contract with GMC.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 21ST DAY OF APRIL 2025, that this Commission does hereby approve the selection of Goodwyn Mills Cawood, to perform professional airport services for future improvement projects at the McMinn County Airport, and further authorizes the County Mayor to execute any and all documents necessary to fulfill the intent of this resolution.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner McPhail, and seconded by Commissioner Slack, to approve this resolution.

Motion carried by voice vote.

F. A Resolution to Authorize the Application and Execution of the Healthy Built Environment Grant.

Mr. Luallen presented resolution #25-021. This did have Recreation Committee Approval.

RESOLUTION 25-021

A RESOLUTION TO AUTHORIZE THE APPLICATION AND EXECUTION OF THE HEALTHY BUILT ENVIRONMENT GRANT

WHEREAS, the Tennessee Department of Health has a grant program called Healthy Built Environment that assists communities providing infrastructure to promote healthier lifestyles; and

WHEREAS, 35% of McMinn County's population is currently classified as obese; and

WHEREAS, access to safe and well-designed outdoor recreation activities has been shown to improve health outcomes; and

WHEREAS, McMinn County wishes to submit an application to construct a half-mile low impact rubberized walking trail at Bicentennial Park; and

WHEREAS, the Healthy Built Environment Grant program does not require a local match.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 21ST DAY OF APRIL 2025, that this Commission does hereby authorize the application for a Tennessee Department of Health, Healthy Built Environment Grant and FURTHERMORE authorizes the County Mayor to execute the documents necessary to fulfill the intent of this resolution.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

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(Res. # 25-021 con't)

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Simpson, and seconded by Commissioner King, to approve this resolution.

Motion carried by voice vote.

G. A Resolution to Award Base Bid and Add Alternate Bids for Phase II of the Bicentennial Park Improvements and to Authorize Change Orders if Additional Funding is Received.

Mr. Luallen presented resolution #25-022. This did have Recreation Committee Approval.

RESOLUTION NO. 25-022

A RESOLUTION TO AWARD BASE BID AND ADD ALTERNATE BIDS FOR PHASE II OF THE BICENTENNIAL PARK IMPROVEMENTS AND TO AUTHORIZE CHANGE ORDERS IF ADDITIONAL FUNDING IS RECEIVED

WHEREAS, McMinn County previously adopted Resolution No. 23-031 for the Local Parks and Recreation Fund (LPRF) and Resolution No. 23-032 for the Community Development Block Grant (CDBG) application, both of which included a commitment to provide a combined local match of \$520,000.00 for Bicentennial Park Improvements; and

WHEREAS, the County has received bids for the Bicentennial Park Phase II Improvements Project and wishes to proceed with awarding the construction contract to Base Line Sports Construction in the amount of \$1,460,771.30, which includes the base bids for fields 2, 3 and 4 as well as the add alternate bid for artificial turf installation on field 2; and

WHEREAS, the pledged local match along with awarded LPRF and CDBG grant funds are sufficient to cover the cost of the aforementioned base bids and the add alternate; and

WHEREAS, the remaining cost of the contract with Base Line, including all add alternates to complete work, totals \$723,594.00; and

WHEREAS, the Tennessee Department of Economic and Community Development (TN ECD) has strongly indicated that additional funding may be available in their current budget for park projects already underway, and has confirmed that no additional local match would be required from McMinn County.

BE IT RESOLVED, that the McMinn County Commission reaffirms the previously pledged local match of \$520,000.00 as indicated in Resolution No. 23-031 and Resolution No. 23-032 and all matching funds are appropriated and available.

BE IT FINALLY RESOLVED, that when additional funding is made available by the TN ECD for currently underway park projects, the McMinn County Commission authorizes the Mayor to execute change orders (CO) for additional work at Bicentennial Park, provided such work remains within the scope and goals of the originally approved improvement plan.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 21ST DAY OF APRIL 2025, that this Commission does hereby approve that the contract for the base bids and add alternate for turf for field 2 totals \$1,460,771.30 be awarded to Base Line Sports Construction of Knoxville, TN and FURTHER RESOLVES that the McMinn County Mayor is authorized to execute any and all documents necessary to enter into the contracts and ensure the successful completion of the project, including all alternate additions of \$723,594.00 which would bring the total contract amount to \$2,184,365.30.

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(Res. # 25-022 con't)

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)

County Clerk

MOTION made by Commissioner Cass, and seconded by Commissioner Millsaps, to approve this resolution.

Motion carried by voice vote.

H. A Resolution to Reject the Bids for Health Department Project.

Mr. Luallen presented resolution #25-023 along with letter of recommendation and summary sheet from Goodwyn Mills Cawood. This did have Properties Committee Approval.

RESOLUTION NO. 25-023

A RESOLUTION TO REJECT THE BIDS FOR
HEALTH DEPARTMENT PROJECT

WHEREAS, in order to properly perform the essential operations of county government goods and services must often be let for bid; and

WHEREAS, McMinn County has followed the proper procedures in securing the bids; and

WHEREAS, Ben Whittenburg with Goodwyn Mills Cawood recommends rejection of bids, redesign of site and road construction, and rebid project with all changes.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 21st DAY OF APRIL, 2025, that this Commission does hereby approve the recommendation to reject bids, redesign and rebid of Health Department project the County Mayor.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner McPhail, and seconded by Commissioner Slack, to approve this resolution.

Motion carried by voice vote.

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7. APPROVAL OF BUDGET AMENDMENTS

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner. These did have School Board approval.

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Community Services	Teachers	73300-116		1,920.00
Community Services	Social Security	73300-201		119.04
Community Services	State Retirement	73300-204		172.80
Community Services	Employer Medicare	73300-212		27.84
Community Services	Instructional Supplies & Materials	73300-429	1,119.84	
Community Services	Other Charges	73300-599	119.84	
Explanation: To amend budget for the 21 st CCLC Cohort 2024 Grant for FY 24-25.				

MOTION made by Commissioner McPhail and seconded by Commissioner Simpson to approve these budget amendments.

Chairman Scott Curtis – Aye
Tim King - Aye
Roger Masingale - Aye
Brent Carter – Aye
J. W. McPhail – Aye
Jerry Millsaps - Aye
Tad Simpson - Aye
Charles Slack – Aye
Travis Crisp - Aye
Scott Cass – Aye

Motion carried by roll call vote, as recorded:

8. COMMENTS FROM THE AUDIENCE

None.

9. RESOLUTIONS

A. A Resolution to Close and Abandon a Portion of County Road 909 Right-of-Way Between the Boundaries of Tax Map 118 Group “F” Parcel 027.00 as Described Within the Body of this Resolution and Shown on the Attached Graphic Within the Boundary of McMinn County, Tennessee.

Mr. Gentry presented resolution # 25-0024 along with a copy of the Proposed Right-of Way Closure and letter of recommendation from Dan Evans, Highway Commissioner.

RESOLUTION NUMBER: 25-024

A RESOLUTION TO CLOSE AND ABANDON A PORTION OF COUNTY ROAD 909 RIGHT-OF-WAY BETWEEN THE BOUNDARIES OF TAX MAP 118 GROUP “F” PARCEL 027.00 AS DESCRIBED WITHIN THE BODY OF THIS RESOLUTION AND SHOWN ON THE ATTACHED GRAPHIC WITHIN THE BOUNDARY OF McMINN COUNTY, TENNESSEE.

WHEREAS, McMinn County has agreed to abandon and close a portion of County Road 909 right-of-way along the boundary of Tax Map 027.00 Group “F” Parcel 027.00;

WHEREAS, the County has identified that this portion of right-of-way is not a part of the County’s future infrastructure plans; and

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(Res. # 25-024 con’t)

WHEREAS, any public or private utility within this right-of-way reserves the right to maintain any utility easements within the abandoned right-of-way. This resolution shall not impact any other easements which may be in place on County Road 909; and

WHEREAS, the proposed portion of McMinn County right-of-way lies within the City of Etowah’s Urban Growth Boundary and both local governments have reviewed this request and found no issues with the abandonment and closure; and

WHEREAS, McMinn County wishes to formalize this agreement in writing; and

WHEREAS, the Etowah Regional Planning Commission has reviewed and recommended the proposed closure and abandonment of the right-of-way in their meeting on April 14, 2025;

NOW, THEREFORE, BE IT RESOLVED BY THE McMINN COUNTY COMMISSION, MEETING IN REGULAR SESSION, THIS 21ST DAY OF APRIL 2025 THAT THIS COMMISSION, APPROVES AS FOLLOWS:

Section 1: A portion of County Road 909 right-of-way along the boundary of Tax Map 027.00 Group "F" Parcel 027.00 is hereby abandoned and closed. Official boundary to be shown in Exhibit A.

Section 2: Being that only a portion of the right-of-way is being abandoned on one side of the center line, the adjacent property owner(s) shall be entitled to claim the portion of abandoned right-of-way abutting their property to the boundary shown in Exhibit A through the proper recording of a subdivision plat which adjusts the property boundaries accordingly, and which meets the requirements of the Etowah Subdivision Regulations. All costs associated with the surveying and recording of said subdivision plat shall be at the expense of the property owner.

(Orig signed by John M. Gentry)
McMinn County Mayor

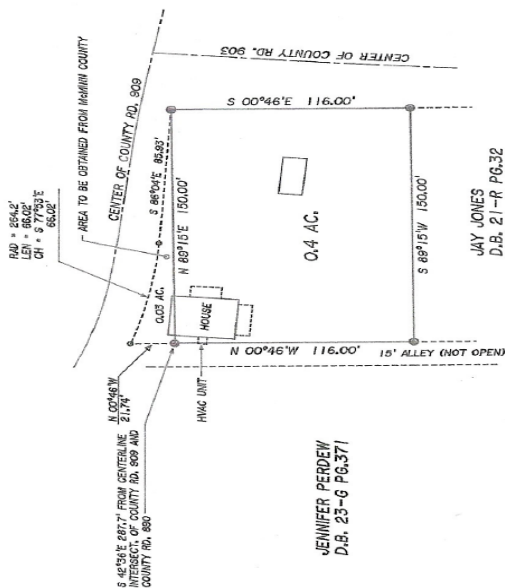
Attest:

(Orig signed by Melinda King)
County Clerk



LUTHER D. HAYES
LAND SURVEYOR
358 COUNTY ROAD 286
TEN MILE, TN 37860
PH. 423-337-3301

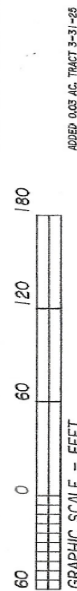
FOR: KODY ARMSTRONG
3RD CIVIL DIST. McMINN CO., TN
SCALE: 1" = 60'
DATE: 3-7-25
DEED BK. REFERENCES: D.B. 24-H PG.895
BEING PARCEL 27 ON TAX MAP 118F A
BEING LOTS 6 AND 7, BLOCK 2 OF ANGEL PARK
SEE TAB. 3-6 PG.867
25-07



I HEREBY CERTIFY THAT THIS IS A CATEGORY 2 SURVEY AND THE RATIO OF PRECISION OF THE UNADJUSTED SURVEY IS 1:7900 AS SHOWN HEREON.
THIS SURVEY WAS DONE IN COMPLIANCE WITH CURRENT TENNESSEE MINIMUM STANDARDS OF PRACTICE.

REG. NO. 1408
THIS PLAT IS SUBJECT TO ANY AND ALL RIGHTS-OF-WAY, EASEMENTS, AND/OR RESTRICTIONS THAT MAY EXIST.

NOTE: SET 1/2" ROD AT CORNERS.



ADDED DATE AC. TRACT 5-31-25

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(Res. # 25-024 con't)

MOTION made by Commissioner Cass, and seconded by Commissioner King to approve this resolution.

Motion carried by voice vote

B. A Resolution to Approve Adding County Road 784A, Anna Maria Lane to the McMinn County Road Highway Maintenance System.

Mr. Gentry presented resolution # 25-025 along with a letter of recommendation from Dan Evans, Highway Commissioner.

RESOLUTION NO. 25-025

A RESOLUTION TO APPROVE ADDING COUNTY ROAD 784A, ANNA MARIA LANE
TO THE MCMINN COUNTY HIGHWAY MAINTENANCE SYSTEM

WHEREAS, the developers of a new subdivision desire their road to be included on the McMinn County Highway Maintenance System; and

WHEREAS, this development has met all requirements set forth by the McMinn County Planning Commissions; and

WHEREAS, this road will be designated on the maintenance list as County Road 784A, Anna Maria Lane, with a length of 3/10 of a mile and width of 22 feet; and

WHEREAS, the McMinn County Highway Commissioner recommends County Road 784A be accepted in the maintenance system as a Class 1 road; and

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 21ST DAY OF APRIL 2025 that this Commission does hereby approve the addition of County Road 784A, Anna Maria Lane, to the McMinn County Highway Department maintenance list.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner King, and seconded by Commissioner Masingale to approve this resolution.

Motion carried by voice vote

C. A Resolution to Remove County Road 230 from the McMinn County Highway Department Maintenance System.

Mr. Gentry presented resolution # 25-026 along with a letter of recommendation from Dan Evans, Highway Commissioner.

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(Res. # 25-026 con't)

RESOLUTION NO. 25-026

A RESOLUTION TO CLOSE COUNTY ROAD 230 FROM THE McMINN COUNTY HIGHWAY
DEPARTMENT MAINTENANCE SYSTEM

WHEREAS, Mr. Scott Underwood has requested County Road 230 be removed from the McMinn County Highway Maintenance System; and

WHEREAS, Mr. Underwood owns the parcels of property that border County Road 230 desires to make it a private drive for safety; and

WHEREAS, this subject to Mr. Underwood also agreeing to provide an easement to the Mount Pisgah Baptist Church and bearing the costs for any surveys, providing McMinn County with said surveys; and

WHEREAS, McMinn County Highway Commissioner Dan Evans recommends closing and removing County Road 230 from the Highway Department Maintenance List.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 21ST DAY OF APRIL, 2025, that this Commission does hereby approve the recommendation of Highway Commissioner Evans to close and remove County Road 230 from the official Highway Department Maintenance List, AND FURTHERMORE, authorizes the County Attorney, Highway Commissioner and County Mayor to execute the necessary documents to fulfill the intentions of this resolution.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Millsaps, and seconded by Commissioner Slack to approve this resolution.

Motion carried by voice vote

10. ELECTIONS, APPOINTMENTS AND CONFIRMATIONS

- A. A Resolution to Confirm the Appointment of J.W. McPhail to the McMinn County Agricultural Extension Committee.

Mr. Gentry presented resolution # 25-027.

RESOLUTION NO. 25-027

A RESOLUTION TO CONFIRM THE APPOINTMENT OF J.W. McPHAIL TO THE MCMINN COUNTY AGRICULTURAL EXTENSION COMMITTEE

WHEREAS, McMinn County has a seven-member Agricultural Extension Committee comprised of three McMinn County Commissioners, two male farmers and two female farmers; and

WHEREAS, it is the responsibility of the McMinn County Commission to appoint farmers to this committee; and

WHEREAS, there is currently a male farmer vacancy on the board; and

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(Res. # 25-027 con't)

WHEREAS, J.W. McPhail, a farmer in District 2, has agreed to serve on the McMinn County Agricultural Extension Committee; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION ON THIS THE 21ST DAY OF APRIL, 2025, that this commission does hereby confirm the appointment of J.W. McPhail the McMinn County Agricultural Extension Committee.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Cass, and seconded by Commissioner Slack, to approve this resolution.

Motion carried by voice vote.

- B. A Resolution to Confirm the Re-Appointment of Kevia Davis to the McMinn County Agricultural Extension Committee.

Mr. Gentry presented resolution # 25-028.

RESOLUTION NO 25-028

A RESOLUTION TO CONFIRM THE RE-APPOINTMENT OF
KEVIA DAVIS TO THE MCMINN COUNTY
AGRICULTURAL EXTENSION COMMITTEE

WHEREAS, McMinn County has a seven member Agricultural Extension Committee comprised of three McMinn County Commissioners, two male farmers and two female farmers; and

WHEREAS, it is the responsibility of the McMinn County Commission to appoint farmers to this committee; and

WHEREAS, Kevia Davis, a farm-woman in District 3, has agreed to serve another term on the McMinn County Agricultural Extension Committee; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION ON THIS THE 21st DAY OF APRIL, 2025, that this commission does hereby confirm the re-appointment of Kevia Davis to the McMinn County Agricultural Extension Committee.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner McPhail, and seconded by Commissioner Slack, to approve this resolution.

Motion carried by voice vote.

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- C. A Resolution to Confirm the Appointment of Matt Harper to the Woods Memorial Hospital Foundation Board.

Mr. Gentry presented resolution # 25-029.

RESOLUTION NO. 25-029

A RESOLUTION TO CONFIRM THE APPOINTMENT OF MATT HARPER TO THE WOODS MEMORIAL
HOSPITAL FOUNDATION BOARD

WHEREAS, the excess proceeds plan, that resulted from the sale of Woods Memorial Hospital District, created a foundation to oversee the proceeds realized from the sale of the hospital district; and

WHEREAS, the excess proceeds plan calls for the Woods Memorial Foundation Board to make three nominations to the foundation board; and

WHEREAS, Matt Harper was selected to serve as the representative from the Etowah Chamber of Commerce; and

WHEREAS, each appointment to the Woods Hospital Foundation Board is subject to confirmation by the full McMinn County Commission for a six-year term; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 21ST DAY OF APRIL 2025, that this Commission does hereby confirm the appointment of Matt Harper to the Woods Hospital Foundation Board.

(Orig signed by John M. Gentry)

McMinn County Mayor

Attest:

(Orig signed by Melinda King)

County Clerk

MOTION made by Commissioner Slack, and seconded by Commissioner Cass, to approve this resolution.

Motion carried by voice vote.

- D. A Resolution to Confirm the Re-Appointment of Mark Lowry to the McMinn County 911 Board of Directors.

Mr. Gentry presented resolution # 25-030.

RESOLUTION NO. 25-030

A RESOLUTION TO CONFIRM THE RE-APPOINTMENT OF MARK LOWRY
TO THE MCMINN COUNTY 911 BOARD OF DIRECTORS

WHEREAS, the McMinn County 911 has a Board of Directors to oversee the direction and management of its operations and service; and

WHEREAS, John M. Gentry as McMinn County Mayor, nominates Mark Lowry for re-appointment to the McMinn County 911 Board for a four-year term, which will expire April 30, 2029.

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(Res. # 25-030 con't)

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION ON THIS 21ST DAY OF APRIL, 2025, that this commission does hereby confirm this appointment.

(Orig signed by John M. Gentry)

McMinn County Mayor

Attest:

(Orig signed by Melinda King)

County Clerk

MOTION made by Commissioner Millsaps, and seconded by Commissioner Simpson, to approve this resolution.

Motion carried by voice vote.

11. REPORTS FROM COMMITTEES, COUNTY OFFICIALS, COMMENTS FROM COMMISSIONERS

Commissioner Millsaps—Recreation Committee met and sent Resolution # 25-021 to the full committee.

Commissioner King—Properties Committee met last week to go over Health Department bids and the recommendation was to reject bids based on necessary revisions suggested by Goodwyn, Mills & Cawood. Resolution # 25-023 was sent to the full commission.

Chairman Curtis—Budget Committee met prior to the meeting tonight and got a presentation from Heath Frazier about paving McMinn County High Schools lot using capital money.

Commissioner McPhail—Ag Committee and went over the Ag Extension Budget and approved it. Also Solid Waste Committee met and awarded a road contract to McKinney Excavating for the landfill. Airport Committee met to review the T-Hanger bids and the Airport Engineering for the next 5 years. Sent Resolution #25-020 to the full commission.

12. COMMENTS FROM THE COUNTY MAYOR

Mayor Gentry said many may have heard of the intending resignation of the current Circuit Court Clerk. He said after speaking with her this evening she has had a change of heart and ask not to submit her letter of resignation and has decided to finish up her term.

Mayor Gentry said the Ag grant has been received and has already been executed so we can began spending money May 1st. He said this was one of the quickest turn arounds that he is seen on a state grant. Mr. Gentry said he has already had a lot of quotes coming in from that and will run that through the Properties Committee. He said he has had a lot of volunteers that are offering a lot of expertise on this project. He said hopefully they can move quickly on getting these changes made. Mr. Gentry said there has been a lot of post contact for use of the facility. He said the biggest challenge will be meeting the needs of various users. He said they had dog shows out there this weekend which they seemed to enjoy the resurfacing but the next group might want something else. He said some of the intended things are to change all the plumbing, total electric redo, bathrooms remodeled, new wash rack for animals and bleachers added. Mr. Gentry thanked Commissioner Crisp for the use of his equipment to break up concrete there.

Mayor Gentry talked about the National Flood Insurance. He said that most of the counties were forced into this about 15 years ago of maybe longer. He said they kind of complied with some of the regulations. TEMA does not think our system is adequate to monitor what is being built in the flood zones in McMinn

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(con't)

County and they are sending a resolution for the county to approve and recommit. He said they are going to want to see some mechanism that we can see what is being built in flood zones. He said they will need to put a committee together to see what meets these criteria.

13. APPROVAL OF NOTARY APPLICATIONS

Notaries to be elected April 21,2025

BRANDY BRADY
SHAUNA LEANNE CARROLL
MICHAEL CROFT
HOLLY JEANNE CURRIER
STACEY HAYNES

GINGER A LEONARD
BROOKLYN GRACE MARTIN
STEPHANIE C MILLER
TAMMY RAYBURN
SINDI SOUKUP

DANIEL HAYNES
ALLISON HENSLEY
CHRISTINA JAEGER

TAYLOR SWEMLEY
PHYLISS WHITE
KYLIE WILTERMOOD

MOTION made by Commissioner Simpson, and seconded by Commissioner McPhail, to approve these notary applications.

Motion carried by voice vote.

14. ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE COMMISSION

There being no other business, Chairman Curtis declared the Commission meeting adjourned at 6:26 pm.

MELINDA KING
McMinn County Clerk

Attest:

Deputy Clerk (date)